

CENTRAL INN SCHOOL DISTRICT  
32433 HWY 228, HALSEY

CENTRAL LINN SCHOOL BOARD  
CENTRAL LINN HIGH SCHOOL

On October 23, 2017, members of the Central Linn School Board met with a representative from Oregon School Boards Association who presented a workshop on the Basic Roles and Responsibilities of a School Board. The training began at approximately 6:00 p.m. in Central Linn High School 's computer lab.

Members Present: David Goracke, David Karo, Rebekah Schneiter, Eric Gerber, Parker Leigh, Mark Penrod, and George Frasier.

Others: Brian Gardner, Renee Sessler (OSBA), Susan Beaudin.

Items the Board would like to see covered during this workshop: Fast Track to Orientate New Members; Core Role of a Board Member; Strategies of Communication by Board Members; and How to Keep Administrators Happy.

Board members shared what *excites* them about Board work and what gives them *pause* about being on the Board. Shared comments: excited about the academic growth and positive changes in the district, perpetuating the school district for future generations; and increasing communication with community. Cause for pause: community conflict; feeling maxed out; don't have all the answers; how do we sustain all the good that is happening; accomplishments not recognized in the community.

Discussed at length the core roles of a school Board as: 1) Learn as a Board Team; 2) Set Clear Expectations 3) Support and Accountability; and 4) Create the Public Will to Succeed. The presentation focused on each role by discussing: 1) Modeling the behavior leaders expect of others and creating a culture of the Board regularly learning together (PLC). 2) Setting clear expectations provides for improved communication and allows the Board to share its priorities, and allows others to meet the Board's expectations. 3) Providing resources (i.e., finances, policies, curriculum, calendaring) to meet expectations. Coupled with that support is the Board's need to monitor progress toward the expectations and to hold the system accountable to meet expectations. 4) Creating the Will to Succeed results when the Board uses its advocacy role to bring others into the student achievement improvement effort. (i.e., district employees, people within the community). The Board also reviewed a sample school Board activity calendar as a possible tool for organization, setting vision and goals and monitoring progress.

Other School Board resources are: Policies, BBA, School Board Powers and Duties; BBAA, Individual Board Member's Authority and Responsibilities; BBF, School Board Member Ethics. Key documents are policies, agreements, OSBA Summer Board Conference (July), Annual OSBA Conference (November) and new Board member video (OSBA). In answer to, How to Keep Administrators Happy; build longevity in district and, distributed leadership.

The Board submitted to a short quiz to help better understand the division of duties between Board Work and Superintendent Work; between governing and managing. The Board governs by hiring a superintendent; setting goals and visions; adopting policy; setting budget; approving contracts and monitoring progress. A superintendent manages by hiring staff; turning goals and vision into action; developing administrative regulations; planning expenditures; managing employee relations and reporting progress.

Discussed briefly a Board-Superintendent Working Agreement; the Board's expectations of the Superintendent and the Superintendent's expectations of a school Board. Currently, there is no such agreement on file. A short poll was conducted (\*indicates top three).

**Board Expectations of a Superintendent:**

Work toward becoming a team with Board members. \*

Work with the Board to establish a clear vision for the school district. \*

Provide data to Board members so data-driven decisions can be made. \*

Conduct a self-assessment prior to the Board's evaluation of the superintendent's job performance.

**Superintendent Expectations of the Board:**

Assistance in gaining acceptance and support in the community. \*

A willingness to participate in professional development activities at the local, state, and national level. \*

Practice of avoiding surprise items at Board meetings. \*

Willingness to study and evaluate issues affecting the school district.

The workshop adjourned at approximately 9:00 p.m.

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Susan Beaudin, Board Secretary

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George Frasier, Board Chair

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Date Approved

Meeting minutes approved November 13, 2017.  
Original minutes with signatures on file at the district office.