

Central Linn School Board Work Session
October 11, 2013
District Office – 6:30 p.m.

Members Present: DeeDee Thomas, Tim Marchbanks, Eric Gerber, Chris Wyne, David Goracke, George Frasier. Charley Wolff absent.

Employees: Brian Gardner, Susan Beaudin, Celeste Van Cleave

Other: Greg McKenzie, Window to Leadership

Board Development Workshop –

Greg McKenzie of Window to Leadership, took the Board through a Board Development Workshop. Areas covered in the session were Public Meetings and the Roles and Responsibilities of Board and Superintendent. Central Linn School Board policy that speaks directly to those areas were reviewed.

Mr. McKenzie covered areas regarding quorums, different types of board meetings and notice requirements, executive sessions, telephonic meetings and e-mails, public meeting law, and parliamentary procedure.

Under the Roles and Responsibilities of Board and Superintendent he stressed the role of the Board is to govern and the superintendent is to manage. The four essential board member roles discussed were: vision, structure, accountability, and advocacy. The Superintendent's role per policy is to provide leadership and managerial direction to coordinate staff, curriculum, instruction, facilities and budget; assure appropriate learning by students; accomplish board goals and objectives; supervise the day-to-day operations of the district and provide educational leadership for the community.

A short needs assessment was generated for what the Board and Superintendent need to make each successful in their roles.

Board needs from Superintendent to be successful:

- Good information
- Requirements/laws to meet legal obligations
- Good communication
- Action – on Board concerns
- Be supportive and a cheerleader
- Motivator
- Provide opportunities of learning for the Board
- Assemble motivated team
- Budget that addresses the Board goals
- Be trustful and respectful to you
- No surprises

Superintendent needs from the Board to be successful:

- One voice in public
- Talk to him
- Board to see the big picture
- Recognize he is only one person; we multi-task a lot
- Trustful and respectful

No surprises

Honor the change of communication in our organization and reinforce that in the community

What do Board member need from each other:

Board ethics

Respect

No surprises

Agree it is okay to disagree

Ability to listen

This assessment will be added to the agenda for discussion at the next Board work session.

As an exercise on roles/responsibilities the group took the topic of school facilities.

The Board's role is to:

Advocate

Collect and research the information it needs

Sell it to the community

Make decision on what to do

Find a way to fund it

The Superintendent's role is to:

Do the research to make the good decisions

Facilitate community meetings with the help of the Board

There was a short discussion on when hiring staff the Board may request an executive session to discuss the hire but must vote to hire in public. Another option would be to place more information in agenda explanation; or, the interview committee recommend the top 3 candidates to the Superintendent not its first, second and third choice. Refer to the District's hiring handbook.

Next Board work session is scheduled for October 25, at 3:00 p.m. at the district office. Topic to be discussed is a review of school board/district goals.

Meeting adjourned at approximately 6:15 .m.



Susan Beaudin, Board Secretary



David Goracke, Board Chairman

10/14/13

Date Approved