

CENTRAL INN SCHOOL DISTRICT  
32433 HWY 228, HALSEY

CENTRAL LINN SCHOOL BOARD  
CENTRAL LINN HIGH SCHOOL

On September 24, 2018, members of the Central Linn School Board met with a representative from Oregon School Boards Association who presented a workshop on the Basic Roles and Responsibilities of a School Board. The training began at approximately 6:00 p.m. in Central Linn High School 's computer lab.

Members Present: Jennifer Duringer, David Karo, Rebekah Schneiter, Parker Leigh, Mark Penrod, and George Frasier.

Others: Brian Gardner, Renee Sessler (OSBA), Celeste Van Cleave, Heidi Hermansen, Dena Crowell.

Items we would like to see covered during this workshop: Subcommittees, Rules Around Public Postings, Quorum and Decision Making, Electronic Communication, Board Communication with the Superintendent

Board members shared what they were hoping to understand from today's workshop; More understanding around each topic; Continuity to future school Boards; Putting policy into practice; School Board 101.

Discussed creating an orientation process for future candidates and/or Board members. Once candidates are identified on the ballot, invite them to Board meetings and Board workshops; regular and special meetings. Introduce candidates to OSBA. Have new members attend the OSBA Summer and Fall conferences. Show new members the OSBA website to get preliminary school board information; watch archived webinars. Create a welcome to the Board notebook as an informative tool.

Other School Board resources are: Policies, KL, Public Complaint; BBA, School Board Powers and Duties; BBAA, Individual Board Member's Authority and Responsibilities; BBF, School Board Member Ethics.

Strong recommendation to know policy KL, Public Complaints. Redirect the patron with a complaint to follow policy protocol, KL. Board members are to remove themselves from the problem until the problem is able to be addressed to all Board members and is not to engage the complainant. The Board is the last step in the complaint process. A complaint is wanting something to be done, wanting a reaction. A concern is to be heard and to have that translation taken back into the school system. When someone has a concern it is wise to listen and bring to the Superintendent and if appropriate to the Board for potential improvement in the school experience.

Quorum: Four members or more gathered together to collaborate or to make a decision. Four Board members are able to come together to talk but not to talk business, outside of a Board meeting. During meetings it is good to have candid open discussion. It is good to let the community know what you are thinking prior to a vote. During a vote, an electronic medium to participate is allowed as long as everyone in the room can hear that person and their discussion. That person's vote would then count in 'real time'. Be sure not to talk on school board related matters unless in a Board meeting, even one on one Board discussion needs to wait. If more in-depth conversations are needed, consider holding additional work sessions.

Regular meetings are set for the year. Any other meeting would be considered a special meeting. Even an emergency meeting is a special meeting. A 24 hour notice needs to be posted prior to any type of meeting, including an executive session. A statement is required as to why an emergency meeting is needed.

School 101; Student Success. What is the Board's role around student learning? 1) The Board needs to be learners and need to model what we expect of others. 2) Set clear expectations, in collaboration with the

Superintendent (vision, direction, items to help students be successful). 3) Create Board level conditions for success. 4) Hold the system accountable. Have a way to monitor the evidence whether we reached our expectations. 5) Community engagement.

Committees: Superintendent committees; Community committees; Board Committees. The superintendent is allowed to create committees outside of the Board. If a Board member was to sit on a committee, it is subject to public meetings laws. Board committees will need to state what's their charge, the time frame for completion and who is sitting on it. Board committees will need to report back to the Board. If there is Board email communication- the emails will need to be made available to the public. Emails are public documents.

The workshop adjourned at approximately 9:05 p.m.

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Dena Crowell, Board Secretary

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George Frasier, Board Chair

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Date Approved