

**1.0 FLAG SALUTE/ROLL CALL**

On January 23, 2023 Chair Karo called the meeting to order at approximately 6:30 p.m. in the Central Linn High School Cafeteria and via Zoom.

Members Present: David Karo, Kirt Glenn, Suzy Parker, Parker Leigh, Tony Isom, Carie Simon, Jason Curtis

Others Present: Candace Pelt, Celeste Van Cleave, Dena Crowell, Kyle Kivett, Tia Parrish, Michelle Isom, Kathy Smith, Brooke Glaser, FFA Members, Kristie Glaser

**2.0 GOOD OF THE ORDER/COMMUNICATIONS**

**2.1 School Board Recognition:** In recognition of School Board Appreciation Month, Dr. Pelt, on behalf of the Central Linn School District, thanked board members for volunteering their time and energy serving on the school board.

**2.2 Agenda Adjustments:** None

**2.3 ASB Report:** ASB Representative, Brooke Glaser, reported on Staff and Student Appreciation Week events, working on ways to increase student attendance at sporting events, and planning the February 18th Winter Formal.

**2.4 Community Partnerships:** Michelle Isom, City of Halsey Representative, reported on City of Halsey updates; the city received a \$5,000 Oregon Community Foundations grant to upgrade bicycle facilities at the city hall and city park; February's Third Thursday's activity will include master gardening; City 5K Run is scheduled for April 22 and will be ran with the help of the cheer team. Currently, the ODOT construction project will be working on the sidewalks and street lights. Ms. Isom informed the Board that city crime rates have risen.

**2.5 FFA Nationals Report:** Members who attended the FFA Nationals Convention provided a brief report back to the Board on what their favorite experience was of the trip. Ms. Smith reported on individual and team Nationals results.

**2.6 Building Report:** Kyle Kivett, Jr/Sr High Principal, provided a report that discussed winter sports team records/rankings and informed the Board that McKinney Vento eligible families will be issued season passes to attend their children's sporting activities. Mr. Kivett reported on end of semester student academic, attendance and suspension data and informed of upcoming activities; Community Pep Rally on January 24th, secretary interviews on January 25th and the Drama Department's Regionals trip. Mr. Kivett informed the Board that under the supervision of Mr. Coatney and Mr. Cleary an after-school E Gaming Team was created and in the second semester a new CLEAR program will begin which provides a space for students who may not thrive in a traditional educational model where they can access additional academic and emotional support.

**3.0 ACTION/BUSINESS**

**3.1 Approve Minutes of the December Board Meeting:** Vice Chair Isom made a motion to approve the December Regular Board Meeting minutes, as submitted. Director Curtis second the motion. Motion passed 7-0.

**3.2 Acknowledge Staff Changes:** The Board acknowledged the hire of Rodney Baney, Varsity Softball Coach and the resignation of Amanda Leduc, Facilities Technician.

**3.3 Approve Superintendent Contract:** Discussion: prior to contract renewal was the discussion of the district's future finances. It was mentioned that contract finance questions are asked and discussed in negotiation meetings. This year's negotiation members included Chair Karo and Director Leigh though members of the contract negotiation team can change each contract year. Vice Chair Isom made a motion to approve Dr. Pelt's three-year contract, as submitted. Director Leigh second the motion. Motion passed 7-0.

**3.4 Approve Policy Committee Development:** The Board reviewed draft Policy Committee Guidelines which outlines the Policy Committee's purpose, governance, roles and responsibilities. Policies that are up for discussion will be submitted by the Board. In turn, the Policy Committee will make recommended policy revisions for the Board adoption. Director Leigh Made a motion to establish a Policy Committee. Vice Chair Isom second the motion. Motion passed 7-0.

**3.5 Appoint Policy Committee Members:** Director Leigh made a motion to appoint Jason Curtis, Tony Isom and Kirt Glenn to serve on the Policy Committee to review Board Policies IK, Academic Achievement and IKF, Graduation Requirements. Vice Chair Isom second the motion. Motion passed 7-0.

#### **4.0 REPORTS**

**4.1 Financial Report:** Celeste Van Cleave reported over collecting property taxes to budget. Tax collection typically shows a yearly general trend of a 3% increase; this tax revenue increase was considered when submitting the District's Estimate in Membership and Revenue for next year in order for the state's estimate to be as accurate as possible. The general fund beginning fund balance rollover came in higher than budget projections yet the additional revenue will be fully utilized through the increase in labor costs, anticipated State School Fund flat funding and the absorption of three positions that are currently paid with ESSER money that will expire September 2024. Ms. Van Cleave announced that the auditor will be at the February Board meeting.

Ms. Pelt informed the Board that at February's Work Session the discussion will be on district funding sources for district facilities projects.

**4.2 Superintendent Report:** Dr. Pelt reported on January Staff Wellness day where Learning for Living provided a team building activity and informed the Board that Debbie Davis won the Chili Cook-Off with Joel Sauter chosen as runner up. Board members are invited to be judges of the winners at the Tri County Chili Cook-Off on February 10th at Harrisburg Middle School. February 17th will be our next All Staff Wellness day. Dr. Pelt reported on the January 13th Steering Committee Meeting, where committee members reviewed data to develop the five Strategic Plan pillars (Transformative Learning, Enrichment, Culture for Learning, Family Engagement and Extraordinary Staff). The District's Leadership team is conducting staff rounding where staff members are asked four key questions, which in return provides a good way to connect with staff and provide support. The rounding questions include; 1) What is going well?, 2) Do you have all the resources you need to do your job?, 3) What can I do to help you? and 4) Who is someone who has been helpful?

**5.0 AUDIENCE COMMENTS**

None Given

**5.1 Board Chair Responses: None**

**6.0 ADJOURN**

With no further business before the Board, Chair Karo adjourned the meeting at approximately 7:59 p.m.

---

Dena Crowell, Board Secretary

---

David Karo, Board Chairman

---

Date Approved

**Board meeting minutes approved on February 13, 2023.  
Original minutes with signatures on file at the District Office.**