

1.0 FLAG SALUTE/ROLL CALL

On October 10, 2022 Vice Chair Isom called the meeting to order at approximately 6:30 p.m. in the Central Linn Elementary Library and via Zoom.

Members Present: David Karo, Kirt Glenn, Suzy Parker, Parker Leigh, Tony Isom, Carie Simon, Jason Curtis

Others Present: Candace Pelt, Celeste Van Cleave, Dena Crowell, Kyle Kivett, Joel Sauter, Michelle Isom, Tia Parrish, Sue Harte, Della Klinkebiel, Kathy Smith, FFA Chapter Representatives

2.0 GOOD OF THE ORDER/COMMUNICATIONS

2.1 Agenda Adjustments: None

2.2 ASB Report: None

2.3 Community Partnerships: City of Halsey Councilor, Michelle Isom, informed the board that the city is starting a 'Mayor for the Day' essay contest for elementary, middle and high school age students. The winner of each age group will receive a prize and top winners will have an opportunity to compete at the state level and possibly the national level. The City of Halsey is seeking volunteers of all ages and groups to join the Parks Committee; apply at city hall if interested. A monthly event called 'Third Thursday' will be held at the Halsey Community Center at 7:00 p.m. On Third Thursday, attendees will have an opportunity to 'meet the counselor' and participate in themed activities. October's themed activity is Halloween with next month's activity being Thanksgiving. Offered on the third Saturday of every month, from 9:00-11:00 a.m. at the Halsey Community Center, the Rural Economics Alliance Group will meet with Linn County entrepreneurs to offer partnership, legal and website advice.

2.4 Building Report: Joel Sauter, Elementary Principal, reported on beginning of school year activities; k-6 enrollment is at 257 with an additional 57 enrolled in the Early Literacy Program. Enrollment numbers are not where we want them to be, which is leading to a kinder/first, second/third and a third/fourth grade split. Approximately 60% of families attend the September Open House where they were able to meet with classroom teachers prior to start of school. ODOT construction has created some parking lot changes and with the help of community partners the addition of a new parking lot is appreciated. During the process of parking lot installation, older playground equipment was removed and a tree removed. To be installed later this year on the playground is a GAGA Ball Pit, purchased by the PTC. Principal Sauter provided updates on staff changes: To boost low ELA scores, Ms. Stephanie Roth was moved into a full time Title I Reading Teacher and a new ELA Curriculum is planned to be adopted the second half of the school year; Mr. Stuart Koehnen was moved into a Positive Behavior Intervention Support (PBIS) position and is helping assist with student recognition.

Upcoming events: October 19th, Student Recognition Assembly; October 20th, Jog-A-Thon; October 27th and 28th, Parent Teacher Conferences. October 27th is a half day of school, conferences will be held from 2:00-8:00 p.m. and held in the gym. December 8th is the

elementary's first Family Engagement Night featuring a Science, Technology, Engineering, Arts, Math (STEAM) Night.

2.5 Student Investment Account Report: Dr. Pelt reported on the Student Investment Account (SIA) and its components. SIA is a state revenue source that utilizes Corporate Activities Tax (CAT) tax to supplement school budgets; Central Linn receives approximately \$580,000 annually. The plan, outlined in the SIA Application presented to the Board, was based on funding three targeted areas; mental and behavioral health supports and safety, increase instructional support opportunities for all learners and increase instructional and academic opportunities for all learners. Strategies that were applied for within the plan include: Establishing and implementing a mental health plan, hiring a district wellness/health coordinator, creating and developing a secondary supports program, increasing social/emotional health supports, Friday School for intervention and enrichment opportunities, summer school learning opportunities, hiring bilingual staff, increase literacy and high-yield instructional techniques, provide AVID for grades 7-12 and provide professional development to staff. The last page of the SIA indicates that it requires an annual report to the board and that funding is based on Average Daily Membership (ADM).

3.0 ACTION/BUSINESS

3.1 Approve Minutes of the September Board Meeting: Vice Chair Isom made a motion to approve the September Regular Board Meeting minutes. Director Glenn second the motion. Motion passed 7-0.

3.2 Approve September 10th Board Training and September 26th Work Session Minutes: Vice Chair Isom made a motion to approve the September 10th Board Training and September 26th Work Session Minutes. Director Leigh second the motion. Motion passed 7-0.

3.3 Request to Approve Attending the FFA National Convention: FFA Chapter representatives reported that eleven students, along with three chaperones and Ms. Smith, plan to attend the National FFA Convention that will be held in Indianapolis, Indiana from October 22nd thru October 29th, 2022. They presented the board with an itinerary that was paid for through fundraising. Representatives were asked to report back to the board after their trip. Chair Karo made a motion to approve the FFA request to attend the National FFA Convention. Vice Chair Isom second the motion. Motion passed 7-0.

3.4 Acknowledge Staff Changes: The Board acknowledged the hire of Jill Schack, part-time Jr/Sr High Educational Assistant and the resignation of Shawn Hampton, Jr/Sr High Teacher.

3.5 Approve Licensed Hire: Chair Karo made a motion to approve the hire of Nanette Holmes, Jr/Sr High Teacher, on a temporary contract. Director Leigh second the motion. Motion Passed 7-0.

3.6 Acknowledge Annual Division 22 Assurances Report: The Board acknowledged the Annual Division 22 Assurances, as submitted.

3.7 Acknowledge as First Reading, Board Policies: The Board acknowledged, as first readings: IKFB, Graduation Exercises; IKFB-AR, Participation in Graduation Commencement Exercises; ACB, All Students Matter; ACB-AR, Bias Incident Complaint Procedures; GBJ, Weapons in School-Staff.

Discussion: The presented policy ARs are not for adoption but feedback is welcomed. Each policy adoption is either required, highly recommended or optional as noted in OSBA policy updates. When policy update adoption is recommended, the board can make adjustments but when policy update is required then the policy is tied to law. Future board agendas will reflect the type of policy update that OSBA indicates. Suggested, was the development of a policy committee or a work session to review policy updates. Dr. Pelt stated that at the November board meeting we will add the parameters of developing a policy committee, a sub committee of the board, to the agenda. A policy committee will not include quorum and staff member input can be included.

3.8 Delete Board Policy GBLA, Disclosure of Information: Director Leigh made a motion to delete Policy GBLA, Disclosure of Information. Vice Chair Isom second the motion. Motion passed 7-0.

4.0 REPORTS

4.1 Financial Report: Celeste Van Cleave reported that the financial reports reflect all staff updates; salaries and benefits are encumbered for the year. Ms. Van Cleave stated she will be submitting audit documentation this Friday. Currently the district is in a cash lean time of year. In November, we will receive property tax revenue.

4.2 Superintendent Report: Dr. Pelt reported that from July 1st to today, the district has paid for \$93,000 in planned facility repairs and \$47,000 in unplanned facility repairs. The unplanned expenditures include; the CLHS walk-in freezer replacement along with it's wiring up to code, CLES kitchen air conditioning unit installation, stadium lighting replacement, plumbing expenses due to a sunken junior high sewage line along with a clogged sewage line in the science wing; and miscellaneous painting projects. Dr. Pelt reminded the board that the district has \$500,000 in maintenance reserve fund along with \$170,000 in contingencies to cover unplanned expenses. The Strategic Plan work has included thirteen focus groups to date and online surveys, allowing lots of opportunities for participation. The Steering Committee, consisting of staff, students, parents and community members, will be led by Amy Fowler of Studer and will meet three times to review focus group data trends and create a draft Strategic Plan that will be reviewed in January. Dr. Pelt reported on miscellaneous items: Homecoming is this week with activities throughout the week; the Central Linn Elementary added an additional parking lot through the donations of money and labor from our community members; the Senior Class is able to purchase a parking space to paint as a senior class fundraiser; Dr. Pelt attended the Brownsville Chamber GALA night and connected with Joshua Bloomfield, Calapooia Food Alliance, who wants to support Central Linn by providing guidance to our gardeners in order to help provide food to families, in partnership with Sharing Hands.

5.0 AUDIENCE COMMENTS

None Given

5.1 Board Chair Responses: None

6.0 RECESS TO EXECUTIVE SESSION

Under the Authority of ORS 192.660 (2)(i), to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing, Chair Karo recessed the regular session to executive session at approximately 7:33 p.m.

7.0 RECONVENE TO REGULAR SESSION

Chair Karo reconvened to regular session at approximately 8:11 p.m.

8.0 ADJOURN

With no further business before the Board, Chair Karo adjourned the meeting at approximately 8:12 p.m.

Dena Crowell, Board Secretary

David Karo, Board Chairman

Date Approved

**Board meeting minutes approved on November 14, 2022.
Original minutes with signatures on file at the District Office.**