

On September 10th, 2022, members of the Central Linn School Board met to discuss Board Roles and Responsibilities and to discuss the Strategic Plan. The meeting was held in the Central Linn High School Room 804. Meeting began at approximately 9:07a.m.

1.0 ATTENDANCE

Members Present: David Karo, Carie Simon, Jason Curtis, Kirt Glenn, Suzy Parker, Parker Leigh, Tony Isom

Others Present: Candace Pelt, Celeste Van Cleave, Dena Crowell, Steve Kelley, Amy Fowler

2.0 OSBA BOARD ROLES AND RESPONSIBILITIES

After introductions, OSBA Representative, Steve Kelley, started a PowerPoint presentation on collaborative governance. Mr. Kelley presented the board a “Collaborative Governance (CG)” statement and asked the board to pick out one word they deemed as a strength and one word they deemed as an area of improvement in the area of board to board; board to superintendent; board to community.

Mr. Kelley asked, ‘in the area of community engagement and effective partnerships, is it a board responsibility or a superintendent responsibility?’ He reminded the board that as a whole they have authority, but that an individual board member does not hold authority. During a board meeting is not the time to have a two way conversation with the community, but at the same time need to gain the trust of the community. If there is engagement without preparation, the board will lessen community trust. Instead, have conversations in listening sessions. It was discussed how to respond to public comment so that the commenter knows that they were heard with suggestions of adding a ‘reflective’ agenda item or to add a statement at the end of the public comment announcement that ‘no comment will be given at this time’. The board was informed to know policy KL, Public Complaint, so that they will know how to respond when approached with a complaint. The policy states that the board is then to inform the superintendent so that she is given a heads up. In addition, Mr. Kelley suggested knowing the A and B policy, policies that govern the board. He stated it’s important that after a vote, the minority still upholds the will of the board; talk to the chairman and have conversations with the superintendent.

Mr. Kelley explained that collaborative governance is an approach that utilizes effective partnerships to learn and lead together in an environment of trust and respect with a shared focus. An effective partnership can occur within the board, from the board to superintendent and from the board to the community. The board participated in an activity where each person chose two items from a ‘12 standards of balanced governance’ hand out; one that was too hands off and that was too hands on.

One of the most important jobs of the board is the superintendent evaluation and when conducted effectively, the process can strengthen the board and superintendent relationship. Mr. Kelley reviewed the Superintendent and Board Priorities, which Superintendent Pelt’s evaluation is based upon. He recommended that those priorities be separated so that it is clear what is board work and what is superintendent work. Participants reviewed the

superintendent evaluation timeline versus contract language for notice of non-hire. It was recommended to start Dr. Pelt’s contract negotiation process early, in conjunction with the evaluation timeline, in order to be considerate of potential non-hire. This way, Dr. Pelt will have time to seek outside employment. Performance evaluations can be held in executive session though contract discussion, after negotiations, shall be held in a public meeting.

3.0 BOARD DEVELOPMENT IN STRATEGIC PLANNING

3.1 Introduction to the Scope and Sequence of Strategic Planning: Dr. Pelt introduced Amy Fowler, Studer Leadership Coach. Ms. Fowler is working with the district through a process of stakeholder engagement to create a five year strategic plan and working towards what the community wants. Community input is gathered through surveys and Focus Groups. It was recommended that board members not participate in Focus Groups, it will change the feel of the meeting. If board members are a part of the Steering Committee, please remove the board ‘hat’ when participating.

Ms. Fowler explained the three planning phases and explained what Studer will do and what the district will do through each phase then explained the Focus Group set up. Focus Group members are asked 1) What are our strengths, 2) Where can we grow and 3) What are our biggest priorities? Studer will create a first draft based on Focus Group data trends and will bring it to the Steering Committee. After Steering Committee input, a second draft will be created. We continued by reviewing survey results indicating “Top 3 areas of Strengths” and “Top 3 areas of Growth”.

3.2 Board Roles and Responsibilities: Board members can encourage participation in Focus Groups and Steering Committee invitations, speak positively about participation in Focus Groups, share the opportunity to participate, share concerns with Dr. Pelt or Ms. Fowler, commit to adopting the Strategic Plan that is representative of community input and be respectful of constituents who disagree.

On communication; Dr. Pelt will provide the board with updates. Ms. Fowler is able to meet with the Board remotely with notification.

3.3 Questions/Answers/Comments: This is a long-term process providing a long term direction. It’s great to have the community on board with the solution and for them to have a voice. Ms. Fowler had one take away to share; to inform the board how important their influence is over the next three week. If focus groups are too small for people to believe in, the process may not be as effective as it needs to be.

With no further business before the Board, Chair Karo adjourned the meeting at approximately 3:00 p.m.

Dena Crowell, Board Secretary

David Karo, Board Chairman

Date Approved

Board meeting minutes approved on October 10th, 2022.
Original minutes with signatures on file at the District Office.