

1.0 CALL TO ORDER/FLAG SALUTE

On October 12, 2020 Chairman Durringer called the meeting to order at approximately 6:33 p.m. in the cafeteria of the Central Linn Elementary School.

2.0 ROLL CALL

Members Present: Jennifer Durringer, Tony Isom, Parker Leigh, Randy Smith, Rebekah Schneider, David Karo joined at 7:15 p.m.

Members Absent: Brian Tenbusch

Others Present: Brian Gardner, Celeste Van Cleave, Dena Crowell, Heidi Hermansen, Robyn Bailey, Wendy Cortright

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments: None

3.2 Building Reports: Principal Bailey reported a great start to in-person learning all while following social distancing rules and wearing face coverings. Technology is a struggle both at home and at school though our technology department is working hard solving technology issues. Currently, we have issued 40-50 hot spots with continually more. Elementary staff plans to work introduce character traits with respect in November. Costume day will be October 28th. Looking into what interests may be prior to scheduling the first conversation with the principal meeting, which will be held via Zoom or in-person. PLC groups are held Wednesdays with grade level partners answering four questions; 1) What do we want our kids to learn? 2) How do we know they learned it? 3) What do we do when they do learn it? 4) What do we do if they don't learn it? Teachers are working on data which is tied to priority standards and identifying each kid at their level. Picture day, hearing and vision screenings are postponed until the spring, when it may be safer.

Principal Hermansen reported starting limited in-person learning which can only be offered to 78% of students within a week's time due to COVID building capacity constraints. This week's focus was given to students with mental health needs due to a recent student death, families with connectivity issues and students who are isolated. Trying to get all students to have an opportunity to rotate into the building. Junior high staff reached out to students asking who is struggling in order to select in-person learning students. High school has a cohort at every grade level attending in-person learning. Held a candlelight visual Monday night on the football field to honor a student who was lost. Monday and Tuesday, mental health counselors were available for those who needed grief support.

3.3 Board Specialization: Superintendent Gardner sent an email to the Board, breaking down suggested tasks for the Board to get involved in and to serve as a resource. Director Tenbusch addressed interest in facilities and wellness; Director Isom is interested in sports; Director Smith is interested in the educational model; Vice-Chair Schneider mentioned interest in sports programs and the educational model on top of

the community relations roll she is already fulfilling; Director Leigh is interested in financial stability and Chairman Duringer wished to take on Board development, wellness and District leadership.

Chairman Duringer introduced the idea of a Board retreat to further develop the Board, gain a more cohesive relationship and to know each other better.

- 3.4 **Facilities/Maintenance Report:** Superintendent Gardner reported the new junior high building was delivered and a crane will be on campus to put the sections together this week. It will probably be another month before we see how much over budget the District is on the new building due to unexpected surprises. The District's bandwidth will be doubled by the end of the week to help some connectivity issues. Last Thursday was the first community meeting to discuss long-range facilities planning. Another session will be held Tuesday evening and Wednesday morning with a cabinet meeting scheduled for next Monday. All information from these meetings will be gathered and reported on at October's Work Session with Cooperative Strategies facilitating with intent to create a master plan to report on at December's Board Meeting.

4.0 ACTION/BUSINESS

- 4.1 **Approve Minutes of the Regular September Board Meeting:** Due to member absences, Vice-Chair Schneiter moved to table the approval of September's Board Meeting minutes until November Board Meeting. Chairman Duringer second the motion. Motion passed 5-0. Zone 5 and Zone 7 absent for vote.
- 4.2 **Approve September Work Session Minutes:** Due to member absences, Vice-Chair Schneiter moved to table the approval of September's Work Session minutes until November Board Meeting. Chairman Duringer second the motion. Motion passed 5-0. Zone 5 and Zone 7 absent for vote.
- 4.3 **Acknowledge Staff Changes:** The Board acknowledged the resignation of Alesha Boggs, elementary education assistant and Heidi Watt, special education secretary.
- 4.4 **Appoint Budget Committee Member:** Former Budget Committee member, Kyle Olson, reapplied to serve another term for Zone 4. Chairman Duringer moved to appoint Kyle Olson to the District's Budget Committee representing Zone 4. Director Smith second the motion. Motion passed 5-0. Zone 5 and Zone 7 absent for vote.
- 4.5 **Annual Division 22 Report:** The Board reviewed the Annual Division 22 Assurance Report for the Oregon Department of Education. Chairman Duringer made a motion to approve the Division 22 Assurances, as submitted. Director Smith second the motion. Motion passed 5-0. Zone 5 and Zone 7 absent for vote.
- 4.6 **Approve SIA:** Superintendent Gardner reported being notified by the Oregon Department of Education (ODE) when Central Linn's Student Investment Account (SIA) application went into review. In the spring, the Board was informed of the SIA submission to ODE but we neglected to get Board approval. Submission included the SIA Application, the Ten Supplemental Questions, Budget Narrative and the Continuous

Improvement Plan. Director Leigh made a motion to approve the Student Investment Account plan for the Central Linn School District. The plan includes the SIA application, the Central Linn District's Continuous Improvement Plan as well as the Ten Supplemental Questions from our Title I plan. Vice-Chair Schneider second the motion. Motion passed 6-0. Zone 5 absent for vote.

5.0 REPORTS

5.1 Financial: Celeste Van Cleave reported the revenue of approximately in \$184,000 SIA money would mean less to be pulled from general fund to compensate for the drop in enrollment. Personnel hours and contracts amounts were updated in expenditures. Transportation labor is still fluctuating though it is 70% reimbursable. We are claiming seismic reimbursement as fast as possible due to being in a cash lean time of year.

5.2 Superintendent: Superintendent Gardner reported the District is still operating on February state estimates. With ADM drop, anticipate to lose approximately \$700,000 in general fund. The impact of how we operate next year will be based on how much we save this year. This year, we have recognized approximately \$360,000 reduction in personnel cost. If we do not need to hire these staff positions back next year, the personnel cost savings will make up the deficit but we hope to be back in person and then we will have the need of those personnel. Anticipate to have more clarity next month on special allocation funds but by Christmas we hope to have a break even number and thus avoid layoffs in the spring.

Superintendent Gardner is invited to a small group of superintendents meeting with Colt Gill and COSA on October 20th to discuss ADM issues due to COVID . Additional guidance on October 26th from ODE. The Oregon Health Authority and the government is receiving pressure on how to get kids back in school but the question is how to do that safely.

6.0 RECESS TO EXECUTIVE SESSION

Under the Authority of ORS 192.660 (2)(i)to Review Chief Officer Performance. Chairman Duringer recessed the meeting to executive session at approximately 7:36 p.m.

7.0 RECONVENE TO REGULAR SESSION

Chairman Duringer reconvened to regular session at approximately 9:10 p.m.

8.0 ADJOURN

With no further business before the Board, Chairman Duringer adjourned the meeting at approximately 9:10 p.m.

Dena Crowell, Board Secretary

Jennifer Duringer, Board Chairman

Date Approved

Board meeting minutes approved on December 14, 2020.
Original minutes with signatures on file at the District Office.

