

**1.0 CALL TO ORDER/ ROLL CALL**

On April 13, 2020, Vice-Chairman Duringer called the meeting to order at approximately 6:34 p.m. through Zoom virtual meeting.

Members Present: David Karo, Brian Tenbusch, Parker Leigh, Randy Smith, Jennifer Duringer, Rebekah Schneider, Tony Isom

Others Present: Brian Gardner, Celeste Van Cleave, Dena Crowell, Robyn Bailey, Heidi Hermansen, Tia Parrish

**2.0 GOOD OF THE ORDER/COMMUNICATIONS**

**2.1 Agenda Adjustments: None**

**2.2 Board Share Out:** Director Schneider stated, after attending the OSBA COVID-19 Update Webinar, the role of the Board is to let the community know that board members stand behind what the school and administration is doing and listened to discussion on ways to celebrate seniors. Vice-Chairman Duringer asked building administration to consider the recognition of sixth and eighth grade promotions as well as Senior celebrations. Discussion of CARES Act; federal funding that was passed where approximately \$13 billion will be given to K-12 and of that approximately \$122 million will be allocated to Oregon's K-12. The state can keep 10% of that allocation and the remaining 90% will need to flow directly to schools. The flow of money may follow the Title 1 formula and restrictions of the funding have not yet been determined. The district is also looking at an estimated \$160,000-\$200,000 in Title 1 funding.

Director Karo's perception on Central Linn's COVID-19 response was a positive one. He said we were very organized and is pleased with how on top of access to on-line education the district was. Principal Hermansen stated that the junior high teams are 'rock stars', reaching out to students early in the closure. The rest of staff made their initial contact with students Monday, April 6<sup>th</sup>. Principal Hermansen feels that being part of a smaller district has benefitted us in the ability to respond quickly and is pleased with what the staff has done in a small amount of time. Principal Bailey stated being proud with how the elementary staff has stepped up, volunteered and shared ideas with each other in how to meet the needs of each student. Special recognition to Rachel McKee for her efforts in organizing district meal and packet deliveries. Today's initial elementary packet and device pick up went well and was extremely organized.

Vice-Chairman Duringer stated hearing positive feedback with the district's efforts responding to COVID-19 educational adjustments. The application to set up a child care center within the district has been submitted. We are now on a 72 hour, ready to respond, notice if the state calls upon the district to provide child care for essential workers. An announcement was posted to the district's website with information on how to reach the Pollywog organization. Pollywog receives referrals and locates childcare facilities for essential workers.

With the switch to full time distance learning, the district is now responsible for specially designed instruction for students with an IEP and 504 plan. Staff are making contacts with

students on a near daily basis to be sure to meet student's educational needs and requirements. Superintendent Gardner stated that though the parking lot is empty, staff are staying up late, working additional hours and making adjustments to work from home.

**2.3 Building Report:** Principal Hermansen reported that graduation requirements have changed, those seniors who were passing classes on March 12<sup>th</sup> are now on a pass/no pass basis and have until August 31<sup>st</sup> for incompletes. All seniors will be individually contacted on their graduation status. Summer school may change. The Superintendent meeting with Colt Gill will helpfully provide state guidance on grades 7-11. The class of 2020-2021 will have essential skills waived.

Most students chose not to drop college classes, though seniors were given the option. Their college grade will be an alphanumeric grade for college transcripts though a pass/no pass for high school transcripts. Seniors will have some sort of awards night and graduation ceremony though we do not know what it will look like.

Principal Bailey praised her staff for jumping on board and tackling the new distance learning structure. Staff are working together well to figure out how to meet the student's need. Children require a lot of sit down time from parents to accomplish this on-line learning piece, which has proven difficult for many families.

**2.4 Facilities/Maintenance Report:** Celeste Van Cleave reported the TAP grant community and administrative input meeting scheduled in May is now postponed until next school year due to the COVID-19 shutdown. The Long Range Facilities Planning, the Facilities Assessment and Seismic Assessment are all due by December 31<sup>st</sup>, thus postponing the community and administrative input meeting until October of next school year will allow time to meet the December 31<sup>st</sup> deadline. The scheduled June Work Session is needing to be postponed until November. Under the Seismic Contract, a forty year roof will be installed. Construction impact due to asbestos tiles in the hallways has yet to be determined.

### **3.0 ACTION/BUSINESS**

**3.1 Approve Minutes of the March Regular Board Meeting:** Director Karo moved to approve minutes of the March Regular Board Meeting, as presented. Director Schneiter second the motion. Motion passed 7-0.

**3.2 Acknowledge Staff Changes:** The Board acknowledged the retirement of Paul Rowton, high school math teacher and district technology specialist, effective June 30, 2020.

**3.3 Approve Temporary License Staff:** Director Karo made a motion to approve the hire of Miranda Leatherman, high school math teacher, on a temporary licensed contract. Ms. Leatherman is teaching with an emergency teaching license while completing her final educational requirements. Vice-Chairman Durringer second the motion. Motion passed 7-0.

**3.4 Suspend Policy IKF, Graduation Requirements for 2020 and 3.5 Adopt State Guidance for 2020 Graduates:** Superintendent Gardner asked the board to suspend local graduation requirements for this school year only and to follow the state's recommendation for honors diplomas. The ACT Spring testing has been cancelled nationwide. Director Schneiter moved to make a motion, for one year only for the class of 2020, the school board suspends all district

Policy IKF requirements on modified and regular diplomas and adopts state guidance. Director Tenbusch second the motion. Motion passed 7-0.

Vice-Chairman Durringer moved to make a motion, for one year only for the class of 2020, the school board suspends all district Policy IKF requirements on honors diplomas and adopts state guidance that it will retain fifty hours community service and honor class requirements. Director Tenbusch second the motion. Motion passed 7-0.

**3.6 Postpone 2020-2021 School Calendar Adoption:** The 2020-2021 school calendar adoption was postponed one month at the March Regular Board Meeting. With changes around the COVID-19 school closure, negotiations have been postponed and a school calendar was not able to be proposed for the April Regular Board Meeting. A motion is required for postponing. Vice-Chairman Durringer made a motion to postpone adoption of a 2020-2021 school calendar until the May Regular Board Meeting. Director Smith second the motion. Motion passed 7-0.

**3.7 Approval of Seismic Contract:** Celeste Van Cleave reported the timeline for RFP posting for the Seismic Rehabilitation project was March 4, 2020 with mandatory walk through on March 13, 2020. April 2<sup>nd</sup> was bid due date, three companies responded to the low RFP. Lorentz Bruun Co. Inc. was low bidder and contacted to see if they were able to start construction early if COVID-19 forced school closures for the rest of the 2019-2020 school year; they stated they are available to start early. The contractor is working on an access plan for staff to access the building during construction. The RFP had an addendum which addressed asbestos issues and offered two alternatives; one to do a build-up of the flat roof or install an extended forty year shingle. The shingle option was chosen. Now at the point to get contracts approved and get licensed and bonded. With the grant, we will be working on some of the asbestos issues. Vice-Chairman Durringer made a motion to approve the Seismic Contract, as presented. Director Smith second the motion. Motion passed 7-0.

**3.8 Board Policy – Adoption:** Director Schneider moved to adopt Board Policies; GBK/KGC, Prohibited Use, Distribution or Sale of tobacco Products and Inhalant Delivery Systems; JHCD and JHCD-AR, Medications; JGAB, Use of Restraint or Seclusion; JHFF/GBNAA and JFF/GBNAA-AR, Reporting of Suspected Sexual Conduct with Students; EEA, Student Transportation Services and GBA, Equal Employment Opportunity. Director Smith second the motion. Motion passed 7-0.

#### **4.0 *REPORTS***

**4.1 Financials:** Celeste Van Cleave, Business Manager, reported this being a difficult time of year for her with budget season and now being responsible for instructing her two young children at home. The Budget Committee Meeting will be held via Zoom. Budget documents will be printed April 28<sup>th</sup>. The documents will show labeled items for shifting of funds. Staff will be paid through the closure based on their working calendars. The food service program will be reimbursed based on the summer program restrictions. Reimbursement rate on summer program food services isn't as good as regular school days. Also, the unrecoverable meals debt will probably compound due to school's closure.

**4.2 Superintendent:** Superintendent Gardner reported they will create a budget best they can based on a lot of unknowns. The next state budget forecast is May 20<sup>th</sup> though the budget is

being printed April 28<sup>th</sup>. General fund will be funded first, SSF will be second and SIA will be last. With businesses closing, we don't expect much funding from SIA. Budget documents will look different with SIA being a separate revenue fund and will appear to look double booked. If SIA is funded, the money will not be put into general fund but placed in the SIA fund. We will need to build a larger contingency for the unknowns for the next biennium. Union group contracts still need to be negotiated. SIA application has been submitted.

Superintendent Gardner announced that the middle school construction project had to do a conditional use permit since the site is located on property zoned farm land; the county is holding up progress towards construction.

Superintendent Gardner stated if board members have a chance, to reach out to the teachers and do whatever they can to support them. Central Linn has an amazing team and all staff are doing a great job; he is proud of every employee.

**5.0 ADJOURN**

With no further business before the Board, Vice-Chairman Durringer adjourned the meeting at approximately 8:19 p.m.

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Dena Crowell, Board Secretary

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Board Chairman, Parker Leigh

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Date Approved

Board meeting minutes approved on May 11, 2020.  
Original minutes with signatures on file at the District Office.