

**1.0 CALL TO ORDER/FLAG SALUTE**

On March 9, 2020, Chairman Leigh called the meeting to order at approximately 6:30 p.m. in the cafeteria of the Central Linn High School.

**2.0 ROLL CALL**

**Members Present:** David Karo, Brian Tenbusch, Parker Leigh, Randy Smith, Jennifer Duringer, Rebekah Schneider

**Others Present:** Brian Gardner, Dena Crowell, Robyn Bailey, Heidi Hermansen, Tia Parrish, Holly Parrish, Debbie Davis, Tonya Everest, Courtney Cunningham, Sue Harte, Lindsay Androy, the Regala family, Jamie Derrickson, the Pieske family, Mike Day, Jessica Patterson, Makenna Fitzmorris, the Hoyer family, Heather Hoyer and Austin Bradford

**3.0 GOOD OF THE ORDER/COMMUNICATIONS**

**3.1 Agenda Adjustments:** 3.6, Superintendent Awards, moved to 3.7; 3.6, Introduction of Tonya Everest, ESD Superintendent

**3.2 Student Body Report:** Makenna Fitzmorris, ASB officer, reported recognizing classified staff during Classified Appreciation Week and introduced next week's Unity Week theme as "You never had a friend like me". Also, ASB sent condolences to East Linn Christian Academy (ELCA) when a valued staff member recently passed away.

**3.3 Vision, Purpose, and Culture Team (PTC) Presentation:** Oregon Department of Education (ODE) conducted a High School Success (HSS) audit of the district's plan and to learn about the PTC process, challenges and successes. In the end of the audit, ODE complimented Central Linn in their efforts. Mr. Day presented on eligibility stating that CLSD is more stringent at holding kids accountable than most districts. OSAA standards require 5 of 7 classes for students to be passing whereas CLSD requires students to be passing 7 of 7 classes. If students are on suspension, they are not allowed to travel or compete and must do afterschool catch up work until 4:15 p.m., prior to practice. The eligibility policy has shown to be effective; 2018-2019 and 2019-2020 every sports team had an accumulative 3.0 GPA or higher

Ms. Harte presented on schedule changes, mentioning that advisory was previously a non-effective use of daily time. This school year, advisory meets every Tuesday for forty minutes. It's a more effective use of time to work on daily planners, goals/standards of the day, help with organization and career explorations. Advisory time is also a useful allotted time to do school wide training/education (ex: Linn County Mental Health hosted a suicide training session). Students are now able to earn .25 career credit Junior year and .25 career credit for Senior year for their advisory work (.5 credit removed from Art requirement). Mr. Kivett presented the suggested advisory content schedule for the school year.

Ms. Patterson presented on middle and high school Personal Education Plans (PEP). The PEP is now a graduation requirement. The plan is used to track credits, write strengths, accomplishments, goals/interests, graduation requirements and can be a useful tool for applying for future careers, colleges and scholarships.

Ms. Androy-Koberstein reported on AVID, which started at the junior high level and is in its third year. AVID is an elective credit for career and college readiness. It's a strenuous course where students take notes, keep a planner, write essays and creates future readiness. At the high school level, students develop skills on how to apply for scholarships, financial aid, make college visits and resume writing. The district goal is to train ALL junior/senior high teachers how to conduct AVID teaching strategies.

CLSD will pay up to twelve credits a term with LBCC and up to \$500.00 for books for students who wish to dual enroll. CLSD will give graduation credit to students who take a college class in an area that they study (ex: a college science class will equal science high school credit). Looking at Willamette Promise for future dual credit options.

**3.4 Building Report:** Principal Bailey reported taking two teams to compete at OBOB regionals. Lit Night was March 5<sup>th</sup>. Served over 200 dinners and families experienced Native American culture from a Nez Perce presenter; Book Fair was March 2<sup>nd</sup>-5<sup>th</sup>; conversation with the principal is March 11<sup>th</sup>; spring pictures is April 2<sup>nd</sup> and clean-up day is April 17<sup>th</sup>. Winter round of math MAP assessment data was completed and shared. Teachers were asked to look at the data and pin point what barriers prevented individual students from meeting standards. That information will be used to drive instruction.

Principal Hermansen gave a public thank you to the community for their amazing outpouring of support to staff and students this past week due to two tragic high school losses.

**3.5 Facilities/Maintenance Report:** Superintendent Gardner referred the Board to packet facility notes bringing attention to the HVAC system that was replaced in the east modular last summer. The replacement has saved the district \$3,780 through January of this school year.

**3.6 LBL/ESD Superintendent:** Superintendent Gardner introduced Tonya Everest, LBL/ESD Superintendent, to the Board. He thanked Ms. Everest for her immediate response putting together a mental health team during a high school crisis. Within an hour, two staff were on campus and the next day 7-8 staff were available to assist grieving students and staff. Less than a week later, with a staff death, the response was just as quick. Ms. Everest said she was happy that Mr. Gardner reached out to her, that her goal is to offer help to districts. Ms. Everest presented a brochure to the Board of various services that the ESD provides.

**3.7 Superintendent Awards:** Each month, teachers may nominate students for the Superintendent's Award. The award is given in recognition of outstanding personal accomplishments. Recipients for the month of March were: Dulce Alarcon-Ortiz, fifth grade; Jason Regla-Santos, fifth grade; Audrie Pieske, junior high and Heather Hoyer, high school. Recessed at 7:37 p.m. and reconvened at 7:58 p.m.

#### **4.0 ACTION/BUSINESS**

**4.1 Approve Minutes of the February Regular Board Meeting:** Director Smith moved to approve minutes, as presented. Director Karo second the motion. Motion passed 7-0.

**4.2 Approve Minutes of the February 24 Work Session:** Director Tenbusch moved to approve minutes, as presented. Director Isom second the motion. Motion passed 6-0. Zone 1 abstained.

**4.3 Approve June Board Work Session:** Director Karo moved to approve scheduling a June 1, 2020 Board Work Session to discuss TAP grant assessment results. Director Smith second the motion. Motion passed 7-0.

Superintendent Gardner asked Board members to share agenda ideas to add to March 30<sup>th</sup> work session. Superintendent evaluation process and Board-Superintendent agreements were suggested. Once the new OSBA superintendent evaluation handbook is available, it will be provided to the Board.

**4.4 Acknowledge Staff Changes:** The Board acknowledged The retirement of Joan Penrod, educational assistant, effective June 11, 2020; resignation of Patrick “Larry” Angland, bus driver, effective March 12, 2020; and Alyssa Blackstone (Humberston), third grade teacher, effective June 30, 2020 and resignation of Emily Shear, CLHS health/PE teacher on leave for the 2019-2020 school year.

**4.5 Acknowledge Make-Up Days:** The Board acknowledged April 17 and May 22 as school make-up days from December’s closures due to CDC closure guidelines for illness.

**4.6 2020-2021 School Calendar:** Superintendent Garner mentioned being intentionally out of compliance to the District’s own policy to have next year’s school calendar presented to the Board by March regular school board meeting. The district is currently in negotiation with both union groups, contracts need to be completed prior to calendar adoption. Director Karo moved to table 2020-2021 calendar adoption until next regular board meeting. Director Smith second the motion. Motion passed 7-0.

**4.7 Sports Fees Discussion:** Superintendent Gardner announced a change to the Junior/Senior High School Handbook for 2020-2021 to eliminate all class fees, district enrolled student sports fees (except for helmet certification fees) and returning the \$20 text book fee back to seniors for full yearbook credit. Pay to play fees generate approximately \$15,000 to \$18,000 and classroom fees \$4,000 to \$5,000 a year, which is not a significant amount of revenue. Instead, removing the financial barrier would encourage student participation. Classroom teachers will need to submit a budget to the district office based on class fees teachers currently charge at the beginning of each school year. A transfer from the general fund will be made to classroom accounts based on the submitted budget.

Non-district enrolled students will be charged participation fees of \$100 for non-football sport fees for 7<sup>th</sup>-12<sup>th</sup> grade; \$125 for junior high football participation and \$130 for high school football participation.

Consensus was all in favor of the recommended handbook change.

**4.8 Non-Renew Temporary Staff:** Director Smith made a motion to non-renew temporary teacher contracts for Jeana Graham, Madeline Elliott, Joni Powell, Denise Johnson and Mary Barnett. Director Karo second the motion. Motion passed 7-0.

**4.9 Approve Licensed Staff for 2020-2021:** Director Karo made a motion to approved licensed contracts, as presented with the notation that administrator contracts will be for three years as follows: second-year probationary contracts for DeAnna Thoma, Catherine Ordway, Denise

Johnson and Jeana Graham; third-year probationary contracts for Stephanie Roth, Courtney Cunningham and Silvia Alloway; two –year contract status for Leah Klein, Katti Baney, Mark Watt and Jessica Ramsey; rolling two-year contracts for teaching staff and approve three-year administrator contracts for Heidi Hermansen and Robyn Bailey. Director Schneiter second the motion. Motion passed 7-0.

**4.10 Transition Plan:** Chairman Parker asked the Board to make a decision on the direction they want to take for superintendent transitioning. Under the proposed plan the Board would take an active participation in board trainings, hire OSBA search services, and dates for job postings and hiring were listed. Director Smith moved to adopt the District Leadership Transition Plan, as presented. Director Schneiter second the motion. Motion passed 6-0. Zone 2 abstained.

**4.11 Board Policy – Adoption:** Director Schneiter moved to approve Board Policy JFCG/JFCH/JFCI, Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems; JFCG-AR, Discipline For Use, Possession, Distribution or Sale of Tobacco Products or Inhalant Delivery Systems. Director Smith second the motion. Discussion to acknowledge Board Policy GBK/KGC, Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems, as second reading to allow research on THC levels. Motion passed 7-0.

**4.12 Board Policy – First Reading:** The Board acknowledged as first reading Board Policies; JHCD and JHCD-AR, Medications; JGAB, Use of Restraint or Seclusion; JHFF/GBNAA and JHFF/GBNAA-AR, Reporting of Suspected Sexual Conduct with Students; EEA, Student Transportation Services and GBA, Equal Employment Opportunity.

**4.13 Board Policy – Delete:** Director Tenbusch moved to delete Board Policy FLA/GBK/JFCG/KGC, Tobacco-Free Environment, JFCG/H/I and JFCG/H/I-AR, Use of Tobacco, alcohol or drugs. Vice-chairman Duringer second the motion. Motion passed 7-0.

## **5.0 *REPORTS***

**5.1 Financials:** Superintendent Gardner reported financially, the district looks good. Utilities are encumbered for the school year. Currently, advertising RFP for Central Linn Elementary rehabilitation construction bids. May not have final TAP grant plans by end of school year. Seismic reports will be ready for next round of funding in the fall.

**5.2 Superintendent:** Superintendent Gardner reported currently working on the SIA. He thanked the principals for the job they're doing focusing on kids and at the building level, they're talented and are moving forward with what needs to get done. It's been a rough month losing two people from our high school. Through the tragedy, the staff, students and community pulled together and took care of each other.

## **6.0 *ADJOURN***

With no further business before the Board, Chairman Leigh adjourned the meeting at approximately 8:44 p.m.

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**Dena Crowell, Board Secretary**

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**Board Chairman, Parker Leigh**

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**Date Approved**

**Board meeting minutes approved on April 13, 2020.  
Original minutes with signatures on file at the District Office.**