

1.0 CALL TO ORDER/FLAG SALUTE

On February 10, 2020, Chairman Leigh called the meeting to order at approximately 6:30 p.m. in the library of the Central Linn Elementary School.

2.0 ROLL CALL

Members Present: Rebekah Schneiter, David Karo, Jennifer Duringer, Brian Tenbusch, Parker Leigh, Randy Smith

Members Absent: Tony Isom

Others Present: Brian Gardner, Celeste Van Cleave, Dena Crowell, Robyn Bailey, Heidi Hermansen, Tia Parrish, Holly Parrish, Connor Delaney, Dena Weber, Marty Coatney, Sue Frasier, Wendy Cortright, Darrelle Parker, Jamie Derrickson, Leah Klein, Katti Baney, Kyle Kivett

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments: None

3.2 Board Appreciation: Principal Bailey and Principal Hermansen each spent time recognizing individual board members for their time and dedication on the school board. On display, were self-portraits of each board member drawn by students of Central Linn's Arts Department. Principal Hermansen read letters of gratitude to Director Smith, Director Schneiter and Chairman Leigh along with a book dedication to be added to the Junior/Senior High School library. Principal Bailey shared letters written by elementary students thanking Chairman Karo, Vice-chairman Duringer and Director Tenbusch for their dedication serving on the school board.

3.3 Student Body Report: None

3.4 2018-2019 Audit Report: Conor Delaney from Pauly Rogers and Co. reported a clean financial audit for 2018-2019. Mr. Delaney had two best practices recommendations; 1) Food service fund; the accumulated increasing balance of student accounts will require an audit adjustment if the amount gets any higher. 2) High school student body funds; bank reconciliations done in a timely manner and supporting documentation for deposits and deposits needs to be done in a timely manner (preferably within a week or two).

3.5 ODE/HSS Audit: Kyle Kivett, administrative student, reported on Oregon Department of Education's (ODE) audit of the District's High School Success (HSS) submission. ODE is visiting every district that will be receiving funds. Their visit is to determine what districts are doing well and what they can do better. Some highlights for Central Linn Junior/Senior High School; effectiveness of the grade check policy, how grade level teams are working. For example; last school year half of the freshman class were not on track for graduation after the first semester. This year, that number decreased significantly to a handful of freshman being at risk. ODE was impressed with the culture of caring and passion our staff has for its students and the results that have transpired through the implementation of the Vision, Purpose and Culture Team.

3.6 Science Update: Marty Coatney, science teacher, shared a lesson with the Board on the Patterns curriculum. Patterns is a STEM endorsed program which has been implemented in physics at Central Linn. The district is looking to expand the Patterns curriculum to its chemistry and biology classes. Currently, Patterns does not offer honors credit.

3.7 Building Report: Principal Bailey reported February's character trait is caring. Winter concert for kindergarten through third grade was rescheduled for January 30th. The concert had a non-traditional theme directed by Jeana Graham. The leadership team wrapped up their eighth session with the Rural Schools Network where they learned how to deepen the meaning of the PLC process. The MAP testing window is open; benchmark data will be given at the March Board meeting. For students who fell below benchmark, Principal Bailey is looking into other means of progress monitoring to help these students, such as Dibels. OBOB teams will be competing this month.

Principal Hermansen reported on writing and reading rubric training through an ODE/ESD partnership. This partnership is working with small districts helping teachers implement a common scoring guideline when scoring writing and reading samples. First semester honor roll results were distributed to the Board. Generating a grade for year-long classes was a challenge when creating the honor roll list. As part of a peer learning opportunity, teachers were able to visit each other's classrooms to observe their teaching methods and lessons. Central Linn is the second pilot school in Oregon to receive a grant for additional mental health training by Linn County counselors. The mental health program gives kids tools to help deal with anxiety, depression and suicide prevention. The state added the extended application as an additional graduation requirement. The extended application is a Word document that is scored by the entire teaching staff. The application has students explain their journey on where after high school.

3.8 Facilities/Maintenance Report: Superintendent Gardner reported that maintenance is moving along as scheduled in the preventative maintenance five year facilities plan. Cosmetic upgrades are being completed, as needed. Capital improvements in the last nine years have included; heating system in the elementary, roof coating, seismic upgrade, new middle school, and pump at high school. These capital improvements have not required any additional tax on the community. The last bond was passed in 1996, the district is doing what it can on capital improvements.

3.9 Superintendent Awards: Each month teachers nominate a student for the Superintendent Award. This month's awards was presented to: Aryana Landes, Kindergarten and Bree Erickson, high school. Recessed at 7:44 p.m. and reconvened at 7:58 p.m.

4.0 ACTION/BUSINESS

4.1 Approve Minutes of the January Regular Board Meeting: Director Smith moved to approve minutes of the January Regular Board meeting, as presented. Director Karo second the motion. Motion passed 4-0. Zone 6 and Zone 4 abstained, Zone 2 absent.

4.2 Approve Minutes of January 27, 2020 Work Session: Director Tenbusch moved to approve minutes of the January 27, 2020 work session, as presented. Vice-chairman Durringer second the motion. Motion passed 6-0. Zone 2 absent.

4.3 Acknowledge Staff Changes: The Board acknowledged the resignation of Schae Spencer, educational assistant; resignation of Rodney Baney, assistant football coach; resignation of Cassie Ahrens, second grade teacher, effective February 1, 2020 and retirement of Vickie Smith effective June 30, 2020.

4.4 Determine District Transfer and Open enrollment Availability – Director Smith made a motion to cap kindergarten through sixth grade inter-district transfers to allow maximum grade size of 58 per grade for the 2020-2021 school year and to cap seventh through junior year inter-district transfers to allow maximum grade size of 65 per grade. Central Linn will not be accepting senior transfers for 2020-2021 and will consider inter-district transfers after the close of building registrations. Vice-Chairman Durringer second the motion. Motion passed 5-0. Zone 6 abstained, Zone 2 absent.

4.5 Adopt Flexible Spending Resolution – Celeste Van Cleave explained to the Board that the Section 125 plan that allows employees to have pre-taxed deductions for medical expenses added language to its plan that now requires participants to have at least a \$50 balance at plan year end to carryover. Director Tenbusch made a motion to approve the Flexible Spending Resolution, as presented. Director Schneider second the motion. Motion passed 6-0. Zone 2 absent.

4.6 Adopt Budget Calendar – Director Karo moved to adopt the 2019-2020 budget calendar, as presented. Vice-chairman Durringer second the motion. Motion passed 6-0. Zone 2 absent.

4.7 Board Policy – First Reading – The Board acknowledged as first reading; JFCG/JFCH/JFCI, Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems and GBK/KGC, Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

4.8 Adopt Board Policy and Administrative Rules – Director Smith moved to adopt all agenda 4.8 items: JHFE and JHFE-AR(1), JHFE-AR(2), Reporting of Suspected Abuse of a Child; JHCD / JHCDA, Medications; AC-AR, Discrimination Complaint Procedure; JECF, Inter-district Transfer of Resident Students; JHFE-AR(1) and JHFE-AR(2), Reporting of Suspected Abuse of a Child and AC-AR, Discrimination Complaint Procedure. Director Schneider second the motion. Motion passed 6-0. Zone 2 absent.

4.9 Delete Board Policy – Director Karo moved to approved the deletion of board policies JHCD, Nonprescription Medication; JHCDA, Prescription Medication and JHFF, Reporting Requirements Regarding Sexual Conduct with Students. Director Smith second the motion. Motion passed 6-0. Zone 2 absent.

5.0 REPORTS

5.1 Financials: Celeste Van Cleave, Business Manager, reported auditor’s visit preparing for the 2019-2020 audit. In follow up to the High School Success ODE audit, Central Linn will receive about \$194,000. Items HSS funds are agriculture equipment, the district’s School to Life mentor, health occupations, culinary and the Vision, Purpose and Culture Team members. Held first TAP Grant seismic assessment meeting with the goal to apply for future grants beginning with the high school domes, followed by the remaining portions of the elementary and high school

campus. The TAP Grant facilities assessment company was in today to assess both campuses. The company doing the facilities assessment and long range facility planning wanting to put together a community survey after spring break followed with a community meeting in April. ODE is now dictating where accounts will be placed within the chart of accounts for the Student Investment Account and other special revenue funds. The budget process will require movement in the special revenue funds to match what the state is dictating for funding codes.

5.2 Superintendent: Superintendent Gardner reported that the elementary Literacy Night is March 5th and board members are encouraged to serve dinner at 5:15 p.m. At that prompt, Director Smith, Director Tenbusch and Chairman Leigh said they will serve. Superintendent Gardner and Principal Bailey will attend the State's visit at the ESD to discuss the Student Investment Account (SIA) application, which has not yet opened. Transportation supervisor, Gary Vanderstelt, has been talking to 4J School District about the prospect of purchasing surplus buses to replace our outdated buses. 4J is looking to surplus three buses in July 2020 with another 5-8 buses available next school year. 4J may be asking \$12,000 - \$15,000 per bus with each meeting the clean air standards.

6.0 RECESS TO EXECUTIVE SESSION

Under the Authority of ORS 192.660 (2)(i) to Review Chief Officer Performance.

7.0 RECONVENE TO REGULAR SESSION

Chairman Leigh reconvened to regular session at approximately 9:55 p.m.

8.0 ADJOURN

With no further business before the Board, Chairman Leigh adjourned the meeting at approximately 9:55 p.m.

Dena Crowell, Board Secretary

Board Chairman, Parker Leigh

Date Approved

Board meeting minutes approved on March 9, 2020.
Original minutes with signatures on file at the District Office.