

**1.0 CALL TO ORDER/FLAG SALUTE**

On December 9, 2019, Chairman Leigh called the meeting to order at approximately 6:31 p.m. in the library of the Central Linn Elementary School.

**2.0 ROLL CALL**

Members Present: Rebekah Schneiter, David Karo, Jennifer Duringer, Brian Tenbusch, Parker Leigh, Randy Smith

Others Present: Brian Gardner, Celeste Van Cleave, Dena Crowell, Robyn Bailey, Heidi Hermansen, Tia Parrish, Shawn Hampton, Holly Parrish, Wendy Holbrook, Hayden Holbrook, Ryan Holbrook, Jamie Derrickson, Dena Weber, Cade Weber, Clay Weber, Toni Reynolds, Sophie Reynolds and Mr. Reynolds

**3.0 GOOD OF THE ORDER/COMMUNICATIONS**

**3.1 Agenda Adjustments: None**

**3.2 Student Body Report: None**

**3.3 Building Report:** Principal Hermansen reported college day was November 19<sup>th</sup>. Freshman, Sophomore and Junior classes attended college visits while a representative from the Office of Student Action and Completion (OSAC) worked with Seniors on scholarship navigating, including CLHS memorial scholarship processes. Seniors also listened to a college guest panel on trades; an electrician, an apprentice, a college instructor, a builder and an air system business rep appeared. By bringing in various professions, creates awareness and exposes students to future college and career possibilities. Principal Hermansen looking to make college day an annual or semiannual event. Principal Hermansen discussed Central Linn's statistics on post high school college and dual credit enrollment. Thirteen out of 39 Seniors that graduated from Central Linn in 2019 attended LBCC in the fall of 2019. Students attending LBCC after graduation are maintaining a high first semester grade point average. To expand dual credit options, she is currently looking at Willamette Promise (WOU, OIT, Corban). The girls' Central Linn cross country team was recognized as OSAA's team of the month for November. The Winter Concert will be December 17<sup>th</sup>.

Principal Bailey reported that the word "generous" is December's word of the month. Conversation with the Principal was November 20<sup>th</sup> at 6:30 p.m., still alternating meeting times to accommodate families. Conversation was centered around curriculum and answering five-day week questions. The Winter Concert will be Thursday, December 12<sup>th</sup> at 6:00 p.m. The concert will consist of a non-traditional winter concert theme. The Lizzie Leopard spaghetti feed fundraiser served 270 meals and raised \$7,450.00 (and counting). 100% of the ingredients were donated.

**3.4 Continuous Improvement Plan (CIP):** Superintendent Gardener reported the CIP was submitted and will be posted to the District's website on December 10, 2019. Using data, the CIP shows; an action or goal, estimated costs, funding source, how barriers will be reduced to

the underserved, the implementation of the action or goal, data that needs to be collected and the management team of that action or goal. The district will continue meeting with community groups, effected groups and hold listening sessions to gather input for this continually changing live document

**3.5 Facilities/Maintenance Report:** Superintendent Gardner reported bathrooms will be painted over break at both buildings. An elementary boiler was fixed with a new pump installation. Heat is working in all buildings. Since the last rains, most leaking areas look good. A couple places where leaks pre-existed are still problem areas. Alternative Construction Concepts (ACC) originally quoted \$50,000- \$60,000 to foam coat the dome yet is now quoting over \$100,000. Modern Building Systems (MBS), when asked about changing the new middle school's flooring thickness to 7/8" would not quote the change. Instead, with an additional cost of \$9,000 MBS would add 1/4" on top of the 3/4" flooring.

**3.6 Superintendent Awards:** Each month teachers nominate a student for the Superintendent Award. This month's awards were presented to: Cade Weber, sixth grade; Sophie Reynolds, junior high and Hayden Holbrook, high school. Recessed at 7:04 p.m. and reconvened at 7:11 p.m.

#### **4.0 ACTION/BUSINESS**

**4.1 Approve Minutes of the November Regular Board Meeting:** Director Schneiter moved to approve minutes of the November Regular Board meeting, as presented. Director Karo second the motion. Motion passed 5-0. Director Smith abstained; Zone 2 absent.

**4.2 Approve Minutes of November 25, 2019 Work Session:** Director Tenbusch moved to approve minutes of the November 25, 2019 work session, as presented. Director Smith second the motion. Motion passed 5-0. Director Schneiter abstained; Zone 2 absent.

**4.3 Declare School Vacancy:** Director Tenbusch made a motion to declare Zone 2 vacant. Director Karo second the motion. Motion passed 6-0. Zone 2 vacant.

**4.4 Review Staff Positions and Pay:** The Board reviewed a listing of all employees and coaches with salary and extra duty information. The auditors have requested the school board review this information annually. The Board acknowledged the Staff Positions and Pay.

**4.5 Meal Price Update:** Business Manager, Celeste Van Cleave, discussed with the Board that the food service fund operates in a deficit as expenses outweigh revenue on an annual basis. Several factors are contributing to the current approximate \$42,000 deficit; unpaid student balances, returning students starting with a zero-balance due to food services software wiping account balances upon student departure, graduating students leaving with unpaid balances and the Anti Lunch Shaming law. The Board was presented three choices to help offset the deficit; increase meal prices \$0.15, transfer additional funds to cover the deficit or a combination of both. Director Schneiter made a motion to increase meal prices \$0.15. Vice-Chairman Durringer second the motion. Motion Passed 6-0. Zone 2 vacant.

Director Schneiter made a motion to amend the \$0.15 meal price increase to include the effective date of increase of January 1, 2020. Director Tenbusch second the motion. Motion passed 6-0. Zone 2 vacant.

**4.6 OSBA Elections:** The Board reviewed candidate Terry Deacon's application to run for the LBL Region Board of Directors, whom ran unopposed. Director Karo moved to elect Terry Deacon to the LBL Region Board of Directors. Director Smith second the motion. Motion passed 6-0. Zone 2 vacant.

**4.7 Superintendent Evaluation Planning:** Board members reviewed the OSBA Superintendent Evaluation Workbook and Central Linn's Superintendent Evaluation Worksheet to determine what standards to apply to this school year's superintendent evaluation, which is due February. Consensus was to use the nine standards under Part 1 of OSBA's Superintendent Evaluation Workbook. The Board will return their evaluations by the January 27<sup>th</sup> Board Work Session.

## **5.0 REPORTS**

**5.1 Financials:** Celeste Van Cleave, Business Manager, reported November being a big tax receipt month, currently district has collected approximately 2/3 of property taxes estimated for this year's budget, which is on target.

Mrs. Van Cleave has been working with office staff on the student activities funds, which may be discussed in the audit review. The auditor noticed that bank deposits and account reconciliations are not being done on a regular basis. TAP grant RFPs were opened last week and are now being evaluated by the review committee. Expecting to have a draft contract by the awarded company at the January Board meeting for Board approval.

**5.2 Superintendent:** Superintendent Gardner reported the Continuous Improvement Plan (CIP) is complete and now is working on preliminary classified proposals for the negotiations team. The CIP completion was required prior to the Student Investment Act (SIA) application submission. The SIA application is expected to be available January 16, 2020. Changes in the ELL Grant require some modifications and Measure 98 (High School Success) was fully funded.

Superintendent Gardner requested the Board not to dismiss the Central Linn Superintendent Evaluation Worksheet, which he has been operating on for several years. Mr. Gardner's statewide advocacy may not be reflected in the OSBA nine evaluation standards, which the Board will use for its evaluation. He asks the Board to reflect on the old evaluation questions when considering OSBA's nine standards. Mr. Gardner attended the state volleyball tournament where he watched the girls achieve second in state.

## **6.0 RECESS TO EXECUTIVE SESSION**

Under the Authority of ORS 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent, Chairman Leigh recessed the regular session to executive session at approximately 8:00 p.m.

## **7.0 RECONVENE TO REGULAR SESSION**

Chairman Leigh reconvened to regular session at approximately 8:46 p.m.

**8.0 ADJOURN**

With no further business before the Board, Chairman Leigh adjourned the meeting at approximately 8:46 p.m.

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**Dena Crowell, Board Secretary**

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**Board Chairman, Parker Leigh**

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**Date Approved**

**Board meeting minutes approved on January 13, 2020.  
Original minutes with signatures on file at the District Office.**