

1.0 CALL TO ORDER/FLAG SALUTE

On September 10, 2018, Chairman Frasier called the meeting to order at approximately 6:30 p.m. in the library of the Central Linn Elementary School.

2.0 ROLL CALL

Members Present – Mark Penrod, David Goracke, George Frasier, Parker Leigh, Rebekah Schneiter, David Karo

Members Absent – None

Employees Present – Brian Gardner, Dena Crowell, Celeste Van Cleave, Robyn Bailey, Heidi Hermansen, Sue Frasier

Others – Allison Crowell, Jorden Parrish, Jennifer Durringer, Jeanne Whitted

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments - 3.25 Student Body Report; 4.05 School Board Interview for Zone 4

3.2 Building Administration Reports - Principal Hermansen reported on new staff members and where they are working. She also reported on in-service staff activities; using those activities to know what works for the building and what areas needed to be revisited. Principal Hermansen discussed the activities eligibility process, the cell phone policy and the student tracking system. An update on the Purpose, Culture and Systems committee; discussed each of the policy changes, implementing restorative practices, the overall purpose and use of advisory times and the structure of parent conferences. Parents will be called individually by advisory teachers whose students are not on target. Thursday night conferences will now be held in the gym and will involve a dinner to help promote participation, Friday conferences will remain in teacher classrooms. The Teaching and Learning Team will lead future in-services and offer support observations to help teachers whom are needing additional help.

Principal Bailey reported that enrollment looks steady at the elementary building but will have more solid numbers next month. At the elementary, they will be implementing a monthly character trait; this month's trait is on respect. Each week will be: 'How to define the trait, How to show the trait to others in school, How to show the trait to the school, How to show the trait to the community'. Staff are stepping up and helping the new folks in the building and the atmosphere has been very positive. Several staff members over the summer updated the staff lounge to make it a more relaxing, welcoming breakroom. Elementary meet and greet had a fantastic turn out of approximately 125 families; parent information meeting had approximately 75 parents. Principal Bailey reported that the new parent pick up and drop off is going smoothly. The City of Halsey will be putting up No Parking signs along C street.

Monthly student awards are teacher selected. Teachers are assigned a random month to recognize an outstanding student, which will be shared with the School Board.

- 3.25 **Student Body Report** – ASB Co-President, Allison Crowell, reported on school activities. The student body fundraised working the Fireman’s breakfast at the Willamette Country Music Festival. Over the summer they planned the welcome back to school assembly and are now working on the Homecoming Week; theme is “Netflix”.
- 3.3 **Facilities/Maintenance Report** – Superintendent Gardner mentioned the facilities report was submitted in the Board packet, including the five-year maintenance project plan. The plan shows what was completed over the summer; a lot of deep cleaning was done between both buildings. The plan shows maintenance pieces we’re trying to catch up on. There is a balance between what needs done and must be done when looking at items that still needs completion. July and August had 62 completed work orders and 34 preventative work orders. The work on the high school roof has been completed and passed inspection for the ten-year warranty. The elementary roof is now being worked on. The Board commented on being pleased with the five-year maintenance presentation and asked if there was a way to put dollar amounts next to columns when looking at the budget each year.
- 3.4 **Charter School Research** – Business Manager, Celeste Van Cleave, reported that after Bridges Online Charter School pulled out of their contract that we were not ready to drop the idea of hosting an online school. Superintendent Gardner got an email invitation by a group at the state that meets about charter schools. Brain and Celeste signed up for this committee on a research basis. The committee hosts a webinar once a month and presents on various topics such as; finance, curriculum, staffing, renewal, etc. We are hoping to learn how charter schools operate and become better educated about them so that we will be better prepared next time a charter school is pursued in the future.

4.0 ACTION/BUSINESS

- 4.05 **Appoint Board Member for Zone 4** – The district received an application from Jennifer Durringer for the vacant Zone 4 Board position. An interview was held in open session. Board members discussed the qualifications of Ms. Durringer, that she would make a great board member. Director Frasier moved to appoint Jennifer Durringer to the vacant Zone 4 school board position for the remainder of the term; June 30, 2019. Director Leigh second, motion passed 6-0. Ms. Durringer took the Oath of Office and was seated on the Board.
- 4.1 **Approve Minutes of the August Regular Board Meeting** – Director Goracke moved to approve the meeting minutes of the August 13, 2018, regular school board meeting as submitted. Director Penrod second, motion passed 6-0. Director Durringer abstained from the vote.
- 4.2 **Appoint Budget Committee Member** – The district reviewed Jeanne Whitted’s application for budget committee. Director Goracke moved to appoint Jeanne Whitted to the district’s budget committee representing Zone 6, Director Leigh second. No discussion. Motion passed 7-0. Budget committee members serve a three-year term.
- 4.3 **Acknowledge Staff Changes** - The Board acknowledged the hire of Kirt Glenn, Junior High cross-country coach; Misty Miller, high school educational assistant; Schae

Spencer, elementary school educational assistant; Victoria Overholser, high school educational assistant; Silvia Alloway, elementary bilingual educational assistant. The Board also acknowledged the resignation of Alex Lathrom, facilities technician, effective September 10, 2018.

- 4.4 Adopt Board Policy Staff Development GCL/GDL – Director Schneider moved to adopt school board policy GCL/GDL as presented, Director Penrod second. Discussion was that after we approved this policy when will we be modifying; do we need to create an AR or another policy? Example; how we use Fridays. This will be discussed in the future. Motion passed 7-0.
- 4.5 Adopt Board Policy Public Participation in board Meetings BDDH – Director Penrod moved to adopt school board policy BDDH as amended, Director Goracke second. Discussion was to change the word identify to “purpose”. When speaking for an organization to please state their name and address, “when asked”. Motion passed 7-0.
- 4.6 Modification to the School Calendar – Superintendent Gardner explained the purpose for the calendar modification to change October 12 to a non-contract day and to move Friday school on October 5th to September 28th. Now Friday school will be held on September 28, 2018 and October 5, 2018 is an in-service day for district wide licensed staff development. Director Penrod moved to approve the modification to the 2018-2019 School Calendar as submitted; Director Karo second. Passed 7-0.
- 4.7 Adoption of Board Goals – Superintendent Gardner asked the Board to adopt the Board Goals that were submitted. The Board asked to remove the Community Goal suggestion and to make it an action item in a work session. Director Schneider made a motion to approve the Board Goals dated September 10, 2018, as modified. Director Goracke second. Passed 7-0.
Director Schneider was thanked for her community efforts over the summer.

5.0 REPORTS

- 5.1 Financial – Celeste Van Cleave stated the reports were in the folders. Not a lot of comment for the month of September. There will be some changes to expenditures. Charter School was removed from the expenditure report and the state was contacted. The extra projected two hundred students will be backed out in October along with first period ADM reporting. Measure 98 is expecting an expenditure report, due Friday. Celeste is working on gathering information for submitting the Seismic Grant application. Today was the last day for health insurance enrollment. Chairman Frasier recommended that new Board and Budget Committee members make an appointment with Celeste to have the district’s budget explained.
- 5.2 Superintendent – Superintendent Gardner shared that we’re nailing down final decision around personnel and financial decisions. He is currently working on modifying the Measure 98 application and the ELL Grant, both of which are due Friday. Superintendent Gardner mentioned how critical Celeste Van Cleave is to him completing his job and thanked her for her time and effort. He informed the Board that the high school was contacted by the Heppner School District regarding the generous

donation by the girls' basketball team towards their Doernbecher's Children Hospital fundraiser. Our district's slogan this year is "Just Do The Next Right Thing" and working implementation of traits around character, empathy, values and interests. These girls were a great example of showing good character traits.

6.0 ADJOURN

With no further business before the Board, Chairman Frasier adjourned the meeting at approximately 7:55p.m.

Dena Crowell, Board Secretary

George Frasier, Board Chairman

Date Approved