

1.0 CALL TO ORDER

On February 12, 2018, Chairman Frasier called the school board meeting to order at approximately 6:35 p.m. in the cafeteria of Central Linn High School.

2.0 ROLL CALL

Members Present: Rebekah Schneiter, Mark Penrod, Parker Leigh, George Frasier, David Karo, Eric Gerber, David Goracke.

Others: Brian Gardner, Susan Beaudin, Celeste Van Cleave, Jon Zwemke, Amanda O'Brien, Stacey Meneses, Charley Wolff, Jordan Parrish, Rubie Geider and family; Maya Rowland and family; Boon Richter and family; Michelle Mitchell-Foust; Mike Day, McKenna Northern, and others.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments – Add to 4.2 Resignation of Mike Day as Jr High Track Coach

3.2 School Board Appreciation - The Board was presented with Super Hero status and designated individual comic super hero names and t-shirts in a show of appreciation. Principal Zwemke prepared an entertaining speech with a comic book story line tied to each super hero.

3.3 Building Administration Reports – Principal O'Brien reported the school had received a grant to implement social-emotional curriculum in our elementary; teachers and students were preparing for upcoming state testing; and the flu has taken a toll on the elementary with 24% of the students absent. Superintendent Gardner noted that if attendance reached 35-40% absent there was the possibility of closing school to allow students to get healthy and building to be sanitized again.

Principal Zwemke reported his building was preparing for state testing as well. He was currently working on identifying those students who will be earning an honors diploma, valedictorian and salutatorian standing. Also, he thanked the Board for the opportunity of professional development time on Fridays. It allows time for staff to meet and discuss what things best impact our students and school.

Teacher/Coach Mike Day reported the Girls' Basketball team was in a playoff game that night and were ranked high enough to go to state; the school had 8 wrestlers going to State this weekend and 6 out of the 13 wrestlers made Academic All-League this year. Lastly, this past weekend CL's Cheer team won a state champion title.

3.4 Student Body Report – McKenna Northern reported high school leadership was working on upcoming Unity Week and Staff Appreciation Week.

- 3.5 **Facilities Report** - Superintendent Gardner gave kudos to Joni Wixom for advising our facilities techs of the importance of sanitizing the buildings and the effects it has on our student attendance. Offers for the sale of the Brownsville building and property will be reviewed on February 23rd. Directors Frasier, Leigh, and Karo volunteered to review offers with Superintendent Gardner and Business Manager Van Cleave. All offers will be emailed to all Board members for their input. The Board reviewed the roof bid documents for flat roof life extension and overlay roof life extension. Director Penrod suggested the bids should be advertised for a month; allowing three weeks after a walk-through; and to respond publicly to questions. Mr. Gardner reminded Directors Penrod, Karo, and Goracke they will be participating in the roof bid opening. Superintendent also informed the Board the District was updating its' three-year maintenance plan; a copy will be provided at next meeting. The district is also putting together a three-year project list of the most egregious tasks.
- 3.6 **Survey Committee Report** – Director Karo reported the Survey Committee held a phone conference with Melissa Martin of Nelson Report/Public Affairs Counsel. She explained her process for developing and conducting a random community survey. She forms the questions to be extremely unbiased and will reach a broad sweep of the community. Part of the survey will gain perception on what the community thinks of the condition of our facilities. Director Karo also reported on his attendance at the Oregon School Boards Association's Bonds and Ballots workshop. Most of the school districts who were successful with their bonds took 2-3 years informing their communities of the condition of their schools before going out for a bond.
- 3.7 **2016-2017 Audit** – Conor Delaney from Pauly Rogers, and Co. reported a clean financial audit for 2016-2017.
- 3.8 **Superintendent Awards** – Recipients for February's Superintendent Awards were: Rudie Geider, kindergarten; Maya Rowland, seventh grade; and Boon Richter, twelfth grade. The meeting recessed for photos and cake at approximately 7:25 p.m. and reconvened at approximately 7:35 p.m.

4.0 ACTION/BUSINESS

- 4.1 **Approve Meeting Minutes** - Director Penrod moved to approve meeting minutes of January 8, 2018 as submitted. Director Karo second, motion passed 6-0. Director Goracke abstained due to his absence at that meeting.
- 4.2 **Acknowledge Staff Change** – The Board acknowledged the leave request for education assistant, Heather Baze; retirement of elementary teacher, Carole Boaz effective June 30, 2018; and the coaching resignations of football coach, Jed Leeper and Jr. High track coach, Mike Day.

- 4.3 **Non-Renew** – The Board acknowledged the non-renewal of temporary teachers, Katti Baney, Rebecca Hoehn and Jessica Ramsey.
- 4.4 **Approve Licensed Contracts for 2018-2019** – Director Goracke moved to approve licensed contracts as follows: second-year probationary contracts for Cassie Ahrens, Alyssa Humberston and Mark Watt; third-year probationary contracts for Tiffani Day, Michelle Mitchell-Foust, Zea Kwon-Page and Katharine Smith, two-year contract status for Debbie Davis, Katie Kerper, Stacie Mauch, Jennie Gilbert, Martin Coatney; rolling two-year contracts for teachers as submitted; and three-year administrator contracts for Robyn Bailey, Amanda O’Brien and Jon Zwemke. Director Leigh second the motion, no discussion, motion passed 7-0.
- 4.5 **Revised Board Policy** – Reviewed as first reading revisions to Board Policies: BBAA, Individual Board Member’s Authority and Responsibilities; BDC, Executive Sessions; BFC, Board Policy Adoption and Amendment; BFD/BFE/BFG, Board Policy Implementation, Dissemination, Suspension and Revision; JHCB, Immunization, Vision Screening/Eye Examination and Dental Screening.
- 4.6 **Approve Budget Calendar** - Director Goracke moved to adopt the 2017-2018 Budget Calendar as submitted. Director Leigh second, meetings to be held at the high school at 6:30 p.m. Motion passed 7-0.
- 4.7 **Review/Input 2018-2019 School Calendar** – The Board reviewed draft calendar as submitted. The district is taking input from staff and will report at next meeting. Director Schneider suggested making the day before Thanksgiving a non-school day and trade the snow day in May or make the week before winter break a five-day week (4 instruction and 1 party day). The Board did receive negative feedback this year on the two-day school week before winter break.
- 4.8 **Determine District Transfer and Open Enrollment Availability**– Director Goracke moved to approve Superintendent Gardner’s recommendation to accept inter-district and open enrollment student transfers for 2018-19 as follows: 6, kindergarten; 0, first grade; 6, second grade; 6, third grade; 6, fourth grade; 8, fifth grade; 8, sixth grade; 10, seventh grade; 15, eighth grade; 8, freshmen; 15, sophomores; 15, juniors, and 15, seniors. There was a short discussion about hiring an extra first grade teacher but it’s strictly a budget issue.
- 4.9 **Discuss Process for Superintendent Evaluation** – There was Board consensus to use the same process and form as last year to evaluate the superintendent. The Board is to bring input to next meeting in executive session. Mr. Gardner requested they put some time into it before the meeting; he would like individual think, not group think. Also, that we schedule in a break during executive session.

- 4.10 Continue Work on Board Self-Evaluation – Superintendent Gardner led the discussion with a review of a 2011 news release where the Board solidified a commitment to a new era for the school district and its pledge to the community. The Board agreed it had met some of the goals, i.e.; developing sustainable budget practices; a workforce that understands the expectations, has the tools to do the job, is held accountable and is rewarded accordingly; and enhancing the future and learning from the past. The Board also agreed the academic goal of eighty percent (80%) of CL students will “meet” or “exceed” state standards within five (5) years is highly aspirational with new Smarter Balance tests.

The Board spent time reviewing notes from the October (2017) work session where the topic was Board Self-Evaluation. There was consensus better communication was needed between school board, students, staff, and community. The Board could begin by being more visible in the buildings and the school activities. The Board’s negotiation team could also meet with representatives from the different employee groups. The Board questioned how do they facilitate staff needs in a non-threatening way? We need a gradual process that becomes a true conversation; i.e. a Board member disguised as a parent changes the tone of the conversation.

The Board will review these materials including Board and Staff responses to Board goals and consider the need for framework and how the goal categories might be defined. The Superintendent requested Board members email him this next month with their feedback in preparation for next meeting. He also asked if the Board wanted to consider meeting more often than once a month to work on Board goals.

5.0 UPDATES

- 5.1 Financial – Celeste Van Cleave, Business Manager, stated the revenue report reflected the beginning fund balance; half of the severe disability payments had been received; and the district estimated to be approximately \$10,000 short of its’ budget number. She is currently working on the provisional database and running scenarios for next year. The first estimate on next year’s state funding will be available the first of March.
- 5.2 Superintendent – Mr. Gardner reported on the Outdoor School Grant, a non-competitive grant that Oregon State University will be administering. It comes to about \$400 a student. We can help support the Calapooia Watershed and, all students will be able to go to Outdoor School free of charge. Cost to run this program is approximately \$19,000.

Mr. Gardner gave a legislative report and encouraged Board members to contact their state representatives and senators to vote No on HB 4113. The OEA authored the Bill to force class size to be bargained every negotiation. This will make class size a mandatory bargaining issue. Also, SB1556 is the Governor’s attempt at helping schools with side account investing. The bill as written is not advantageous for small rural districts without significant reserves.

6.0 ADJOURN

With no further business before the Board, Chairman Frasier adjourned the meeting at approximately 9:15 p.m.

Susan Beaudin, Board Secretary

George Frasier, Board Chairman

Date Approved

**Meeting minutes approved on March 12, 2018
Original minutes with signatures on file at the district office.**