

1.0 CALL TO ORDER

On January 8, 2018, Chairman Frasier called the school board meeting to order at approximately 6:30 p.m. in the library of the Central Linn Elementary School.

2.0 ROLL CALL

Members Present: Rebekah Schneiter, Mark Penrod, Parker Leigh, George Frasier, David Karo, Eric Gerber.

Members Absent: David Goracke

Others: Brian Gardner, Susan Beaudin, Celeste Van Cleave, Jon Zwemke, Amanda O'Brien, Cassie Ahrens, Anette Carroll, Stacey Meneses, Sue Frasier, Katie Cheney, Robyn Bailey, Danee Kallai, Charlie Wolff, Jordan Parrish, Verne Hoyer, Kelly Hoyer, Jim Simonis, Hailey Rosamond and family, Melisa Harris, Ken Lafayette and family, Tim Duringer and family, Triniti Reese, Leisa Keyser and family, Debbie and Sony Dawson, Kayla and Jonas Weber and others.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments – Remove 4.10 Continue Work on Board Self-Evaluation
Acknowledged letter and comments from patron Michael Worthing.

3.2 Building Administration Reports – Principal O'Brien reported on building activities and the donation of sports equipment from Brownsville First Baptist Church. Principal Zwemke shared data on a higher percentage of Central Linn students (2015-2016) earning college credit at the 100 level versus remedial level; a testament to the preparedness and success of our students getting out of high school and moving forward. The LBCC placement exam information reflected students are solid in their learning beyond Math 95. A recent three-day symposium attended by our honor and humanities students were showing a higher level of material preparation, analysis, and creation of ideas; all students doing higher level of thinking (a testament to the opportunities our teachers have provided them) mostly by freshmen and sophomores. Vice Principal Bailey gave a "shout out" for Cheer Coach, Megan Day, who is doing an outstanding job of encouraging and supporting kids on the cheer team.

3.3 Student Body Report – McKenna Northern, Student Body Representative, reported on upcoming leadership activities, recognizing students for good behavior and encouraging students to take pride in their school.

3.4 Facilities/Maintenance Report – Superintendent Gardner gave a "shout out" for Joni Wixom who is doing a good job of coordinating maintenance projects and the training of new staff. Kudos to Randy Raschein for the \$10,000 donation worth of LED gym lights and to Larry Northern Jr. for installing those lights. Ms. Wixom is also being proactive in searching and obtaining parts for the boiler room sump pumps, the original pumps, for when repairs are needed.

3.5 Superintendent Awards – Each month, teachers may nominate students for the Superintendent's Awards. The award is given in recognition of outstanding personal accomplishments. Recipients for January were: Madeline Duringer, second grade; Hailey Rosamond, third grade; Kamden Lafayette and Jonas Weber, fifth grade; Triniti Reese, eighth grade; and Karolyn Keyser, tenth grade. The meeting recessed for photos at approximately 7:10 p.m. and reconvened at approximately 7:20 p.m.

4.0 ACTION/BUSINESS

- 4.1 Approve Meeting Minutes – Director Penrod moved to approve meeting minutes of the December 11, 2017, meeting as submitted. Director Leigh second the motion; motion passed 6-0. Director Goracke absent for the vote.
- 4.2 Acknowledge Staff Changes – The Board acknowledged the hire of Hans Schneider as Varsity Soccer Coach and the retirements of Wellness Coordinator, Vickie Egan, and Executive Assistant/Board Secretary, Susan Beaudin, effective June 2018. Directors Frasier, Penrod and Leigh will assist Superintendent in preparing materials for replacing the executive assistant position.
- 4.3 Direction on Gun Raffle - Jim Simonis, OHSET Team parent, presented further information regarding the OHSET team’s request to raffle a rifle as a fund raiser. The rifle (Ruger), a long range, 308 caliber, 5 rounds, bolt action gun will be built by DanDee Sales of Sweet Home. Proceeds of the fund raiser will go to fund team events. They will be selling 250 tickets at \$20 each (no door to door sales). Winner will successfully complete a criminal background check prior to receiving rifle. If the person fails the background check, a second name will be drawn. Neither the school or OHSET members will ever possess the rifle. Director Gerber confirmed it was not an automatic rifle. Director Leigh moved to approve the OHSET Team raffling a rifle as a team fund raiser. Director Karo second the motion. Director Schneider stated that although OHSET had taken good precautions, with these current times, she would vote no. The motion as stated passed 5-1, Director Schneider voting no; Director Goracke absent for the vote.
- 4.4 Direction on Brownsville Property – Superintendent Gardner reported Willamette Neighborhood Housing had officially withdrawn their offer to purchase the Brownsville property. They would welcome a donation but to purchase, the cost of the cleanup and the value of the property were the same. The district is looking for direction on how to proceed. Using the most recent appraisal of the property, the district drafted an offer for sale – AS IS, with a minimum bid of \$225,000 and a \$5,000 earnest money for the Board to review. A scoring matrix had also been generated where the highest bidder would receive a 90% and for positive community impact a 10%. Mr. Gardner was also seeking at least two Board members to help score bids along with himself and the business manager. The \$225,000 price came from an appraisal that we do not own (WNH owns it); the last one the district obtained from two years ago was for \$165,000 but did not include the full property. There was consensus to proceed using the offer for sale as submitted with the addition of “AS IS” to the last sentence; provide examples of “positive community impact” and base them on the previous Board goals.
- 4.5 Discuss Community Survey/Goals and Options – Superintendent Gardner reported Melissa Martin, communications consultant, is interested in working with the Board on a community survey. She would draft survey questions for a committee’s review. This survey would be driven by a committee of Board and community members and not the superintendent’s office. She is suggesting a 5 minute or less survey with plus or minus 5% of registered voters, about 346 people. Ms. Martin also recommends conducting two surveys, one on community perception and the second survey, 6-10 months later, on district decisions with more specifics on what to do next. The estimated cost per survey was quoted at \$5,873 each survey. OEA Representative, Ken Volante, just last Friday suggested another communications consultant, Jeanne Magmer, who also comes highly recommended. Superintendent Gardner will contact her as well. Board would like to see some members of the past Bond Committee work on the survey as well as some nay-sayers. Mr. Gardner stated he checked and the excess money from the previous bond campaign may be used for the survey. The district will have to find the cost for the surveys in this years’ budget and will likely effect: school board budget, legal budget; travel, dues and fees, teacher college retention program, keeping in mind the needs for the remainder of the year. If

Measure 101 is defeated the district will have additional larger cuts to make. There was Board consensus to move forward with developing a survey committee. Director Penrod moved to form a sub-committee of the Board for developing and conducting a community survey(s) with the following members: David Karo, Rebekah Schneider, Charley Wolff, Katie or Blaine Cheney, Brian Tenbusch or Stacey Meneses, and Kelly Hoyer. Director Karo second, motion passed 6-0. Director Goracke absent for the vote.

- 4.6 Update on Roof/Mechanical Options and Costs - Superintendent Gardner reported the district office is working on developing an invitation to bid on roof life extension projects for each building. These are time sensitive projects and he would like to move quickly to book a roofer for this summer. On the mechanical side of things, although it may not be consistent, we do have heat in the buildings. Ductless heat systems have been suggested although the roofs remain the priority. Directors Penrod, Karo and possibly Goracke will help to score bids at the appropriate time.

Mr. Gardner submitted a sample of different loan amounts and the possible impact each of those would have on the current budget. When 85% of your budget is people you can't go out borrowing money without it effecting staff or programs. Director Schneider asked if \$1 million would cover what we need to do. Mr. Gardner responded it would do the foam at the high school and the flat spots at the elementary school with about \$400,000 left for shingle replacement. A tear off job is probably \$1.5 million. Director Gerber stated if we do foam on the flat parts then we have transitions all over the place and we will always have weak places. We might want to reconsider that. A patron asked how long a note. Mr. Gardner responded 10 years at 4.5% with a ten-year warranty; if you did a tear off you might could go longer.

- 4.7 Revised Board Policy, Second Reading/Adopt – Director Leigh moved to adopt revisions to policy GCN/GDN, Evaluation of Staff; GCDA/GDDA, Criminal Records Checks and Fingerprinting and to adopt new policy IICC, Volunteers, as submitted. Director Karo second, motion passed 6-0. Director Goracke absent for the vote. Director Karo requested administrative rule language (items 8 and 9) be consistent with policy language.

- 4.8 Annual Division 22 Report – The Board reviewed the Annual Division 22 Assurance Report for the Oregon Department of Education. Superintendent Gardner reported the District was compliant with all administrative rules except for OAR 581-022-2350-2360, Instructional Materials Adoption. The District has adopted the Common Core as its curriculum and considers all other materials as instructional aids chosen to support the grade level/department map. He stated the licensed professional is the best person to make that decision. The District does have common instructional materials in Math K-12 and ELA K-6.

- 4.9 Adopt LBL Local Service Plan – Director Penrod moved to adopt the Linn-Benton-Lincoln ESD Local Service Plan for 2018-2019. Director Leigh second, motion passed 6-0. Director Goracke absent for the vote.

- 4.10 Continue Work on Board Self-Evaluation – Removed from Agenda

5.0 UPDATES

- 5.1 Financial – Celeste Van Cleave reported on revenue with current years taxes collected at 94% but concerned with prior year's taxes collected at only 58%. The District received its first severe disability payment last month and the second one is expected this spring. The 2016-2017 Audit is complete, and auditors will be at the February Board meeting to review. You will see beginning fund balance coming in low at approximately \$210,000 where we budgeted \$285,000. The encumbrance report reflects: all staff (no extra hours or substitutes); all utilities (based on previous expenditures and rates); and expending all debt service. The essential point being when

moving forward with large money decisions it will be difficult not to reduce staff. She clarified there is a large amount of transportation paid for by athletics that is not split out. It is being recognized at the state level with the annual transportation report but not on a month to month basis.

- 5.2 Superintendent – Mr. Gardner reported the Superintendent from Yamhill-Carlton had used Central Linn Elementary School and how the school improved its performance from a Focus School status as part of his doctoral thesis; quite an honor.

An OSBA Bond, Ballots and Buildings Conference is scheduled for February 9, in Salem. Please contact the Board secretary if you would like to attend. He and Ms. Van Cleave will be attending the PERS Side Accounts workshop next week and will bring a report next month.

6.0 **ADJOURN**

With no further business before the Board, Chairman Frasier adjourned the meeting at approximately at 8:35 p.m.

Susan Beaudin, Board Secretary

George Frasier, Board Chair

Date Approved

Meeting minutes approved on February 12, 2018
Original minutes with signatures on file at the district office.