

1.0 CALL TO ORDER

On December 11, 2017, Chairman Frasier called the meeting to order at approximately 6:30 p.m. in the cafeteria of Central Linn High School.

2.0 ROLL CALL

Members Present: George Frasier, Parker Leigh, David Goracke, Eric Gerber, Mark Penrod, Rebekah Schneider, David Karo.

Others: Brian Gardner, Susan Beaudin, Jon Zwemke, Amanda O'Brien, Celeste Van Cleave, Jennifer Fogerty, Paul Rowton, Bill Wellen, Jordan Parrish, Sue Frasier, Robyn Bailey, Charley Wolff, Mr. Schmucker, Brian Tenbusch, Kyle Olson, Dez, Heather and Dryden Baze, Annabelle Selby and family, Hannah Erz and family, others.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments – 4.7 Board Self-Evaluation changed to Prioritize Maintenance; Add 4.8 Gun Raffle

3.2 Building Administration Reports – Principal Zwemke reported: teachers would now be using Pinnacle for grades checks, creating a more efficient approach for teachers to use and makes information visible for parents and students; Counselor Harte will be conducting a book study on Ross Greene's collaborative problem solving for 8th grade core teachers after winter break; high school honor's language arts and social studies students will be holding a global symposium this week; only one more Friday School (January 12) before grades are issued the end of the semester; and all are invited to winter concert this Wednesday. Principal O'Brien reported: a huge turnout for an amazing K-3 winter concert this past week; and staff are receiving professional development and materials to help identify and support students with social emotional behaviors. Assistant Principal Bailey reported on winter sports.

3.3 Student Body Report – None

3.4 Facilities/Maintenance Report – Superintendent Gardner reported: new sewer pump has been installed at the high school; and sanitary drainage in the elementary, with heavy rain, is backing up in the staff restrooms.

3.5 Superintendent Awards – Each month, teachers may nominate students for the Superintendent's Awards. The award is given in recognition of outstanding personal accomplishments. Recipients for December were: Annabelle Selby, kindergarten; Hannah Erz, eighth grade and Dryden Base, eleventh grade. The meeting recessed for photos at approximately 6:55 p.m. and reconvened at approximately 7:05 p.m.

4.0 ACTION/BUSINESS

4.1 Approve Meeting Minutes – Director Gerber moved to approve the meeting minutes of November 13, 2017 as submitted; Director Goracke second, motion passed 7-0.

4.2 Acknowledge Staff Changes – The Board acknowledged the retirement of long-time kindergarten teacher, Karen Short, effective December 1, 2017.

- 4.3 **Review Staff Positions and Pay** – The Board reviewed a listing of all employees and coaches with salary and extra duty information. The auditors have requested the school board make an annual review of this information.
- 4.4 **Approve Staff Hire** – Due to the late resignation of a special education teacher and the unforeseen and unknown number of students with high needs this year Superintendent Gardner recommended the hire of teacher Rebecca Hoehn. Director Penrod moved to hire Rebecca Hoehn on a temporary, part-time contract, to teach special education for the remainder of the school year. Director Goracke second, motion passed 7-0.
- 4.5 **Discuss Board/Community Engagement** – The Board discussed at length a number of ways for building better relationships and engaging Central Linn Community members. Suggestions were made for Board members to hold a monthly breakfast at the Pioneer Villa and to attend area special interest group meetings. Director Frasier volunteered to lead monthly breakfast meetings. Directors Penrod, Leigh and Karo were available as well. Director Leigh volunteered to attend Halsey City Council meetings and David Karo volunteered to attend Brownsville City Council meetings. Director Schneiter referenced a recent email from Stacey Meneses to the Board suggesting the Board obtain a professional, third-party, community survey. Director Schneiter was interested as to what questions the survey would address, the costs, and the feedback on how the Board could be more effective. Director Gerber felt building community trust would be most important before trying for another bond.

Three patrons spoke to this topic and commented: we have a split community with a great divide; there is a breakdown in communication; agree with a third-party survey to gain fresh perspective; community has trust issues with the district; is there some middle ground; prioritize maintenance issues, obtain costs, and try bond again; if it's all or nothing the bond will fail. The question was asked if the money left from the bond committee could be used for obtaining a professional survey. Superintendent Gardner will check with the Secretary of State.

Chairman Frasier asked that Stacey Meneses attend the January meeting with information on surveys. Director Schneiter will speak with Ms. Meneses. Director Goracke asked, how do we get community trust back after the incidents of 27 years ago that happened with other administration and school board? Patron commented we are assuming its trust when its also financial, no one wants to pay. Patron questioned if the district was factual in saying it's going to cost the same amount to fix as to replace it. Director Penrod responded yes, according to professional estimators and contractors who looked at the schools; Superintendent Gardner stated according to estimates placing a band-aid on the roof, something we could afford, would be \$300,000 to \$700,000; new roof for high school would be between \$1.4 - \$1.8 million for high school; \$2.5 million for new roof at elementary school. Concrete options will be reported as soon as available.

- 4.6 **Review Revised Board Policy, First Reading** – The Board reviewed as first reading, GCN/GDN, Evaluation of Staff; GCDA/GDDA, Criminal Records Checks and Fingerprinting; and IICC, Volunteers. Superintendent explained the OSBA policy recommends districts adopt policy that requires a background check for a volunteer if that volunteer is to have direct, unsupervised contact with students. The district currently requires all volunteers as well as all staff to undergo background checks on an annual basis. The question has come up whether to fingerprint volunteers that may have direct unsupervised contact with students such as a volunteer coach riding a bus without paid coach present. The administration is recommending we maintain two

lists of approved volunteers and fingerprint those volunteers who may have direct, unsupervised, contact with students. The volunteer policy submitted was updated and corresponds with revised criminal background policy. Board members with questions should contact superintendent and it will be discussed and answered at next meeting.

- 4.7 Prioritize Maintenance – The Board reviewed materials from a previous work session last winter where a construction company had listed areas to be repaired or replaced at the elementary school and included the cost breakdown of each project. There was also a copy of the Board’s work session exercise where it had placed projects in Tiers I, II, and III according to severity. Superintendent Gardner also included information on foam and silicone roof coating with estimated costs as an option to consider for patching flat roofs, along with financing information on different loan amounts, interest rates and estimated payment amounts. Superintendent Gardner did not include what programs (i.e. sports, music, ag) would have to be reduced to enable the district to make payments on a construction loan. Superintendent Gardner asked for direction. What do we need to do to keep the doors open for the next two years? We’ve had issues with mold at the elementary last year and with large amounts of snow on the high school roof to have students in the building.

Director Penrod stated the most critical issue in both buildings in his opinion is the roof. Questioned if sanitary drains and heat were sufficient for the high school. Superintendent responded the heating controls are out-of-date and we have trouble with ground water and pumps. We still have leaking in tunnels. Everything listed is for the functioning of the building; nothing for the track. Also, the prioritized list is only for the elementary school. Although the high school needs to be totally replaced we now must prioritize the high school’s needs. Director Goracke questioned if we used the foam as a band-aid and go with a 10-year loan can we re-silicone again if needed, but also worry about the substructure. Director Karo stated his priorities would be roofs, mechanical, electrical, and plumbing. Superintendent Gardner added if we are going to keep staff the aesthetics of the room, their working and learning environment, need to improve. The district is currently testing the asbestos level of the gold carpet in the elementary library. If asbestos is only in the adhesive perhaps we can carpet over it. If the carpet has asbestos to remove it is a very expensive process. The restrooms also need to be updated with new fixtures. Director Penrod added when fixtures come off there are other mandatory upgrades that go along with that too. Mr. Gardner stated as you look at the priorities, through creative budgeting and self-funding (borrowing) we could probably do up to \$1 million worth of improvements without effecting programs; anything beyond that effects programs. It would also effect employment contracts and there are the PERS increases to consider and if referendum 101 does not pass in January we may be looking to make reductions yet this school year.

Patron questioned if the district had looked at any grants for repairs and upgrades. Mr. Gardner stated there are no grants for the facilities, it is the community’s responsibility. There are grants for seismic upgrades but if we tear into a building you must repair everything attached. Seismic repairs for the high school have been estimated over \$4 million. We have the added issue that the State of Oregon believes for the number of students we have, our poverty levels, and our large tax base, we are not eligible to submit for technical assistance maintenance planning grants which are now required for submission on the state matching fund grants.

Chairman Frasier requested Superintendent Gardner provide an update on roofing and mechanical needs for the two buildings, with costs, for the January meeting. Board members discussed whether to go for a bond for new roofs or, go for patching the roof, repair community

trust and then do a complete tear off and replace. There was concern for using the foam on the elementary and how visible that patch would be; community opinion would be we just put an ugly band-aid on it. Question was asked if it was possible to use foam on the flat areas and roof over other areas with metal roofing. Director Gerber questioned could we do a larger fix with a bond in May. Mr. Gardner stated to place a bond on the May 2018 Ballot we would need to submit to the county by February 7. Director Goracke stated bonding was a good idea but we need to build trust first. Director Penrod stated with a patch there will be additional costs when removing to repair and should take core samples to help predict the costs. Director Karo questioned if we place a metal roof on top, but not as a permanent fix, is it legal? Director Leigh stated band-aiding roofs is the best option and we need to figure out how to pay for it. The community says we haven't taken care of our buildings. Chairman Frasier asked Superintendent to see what the options are for roofs for 3-5 years and the costs.

4.8 Gun Raffle – The OHSET Club (equestrian team) has requested permission to raffle a gun, worth \$1,000, as a fund raiser for their group. The administration was uncomfortable with this fundraiser and deferred to the Board. Superintendent Gardner spoke with Oregon School Boards Association’s legal representative and there isn’t anything that would legally prohibit the group from raffling off a gun but there certainly were some public perception concerns. The Board requested Jim Simonis, as representative of the group, to attend the next meeting and provide information as to the type of gun and the process for holding the fund raiser. Superintendent Gardner will contact Mr. Simonis.

5.0 UPDATES

5.1 Financial - Celeste Van Cleave reported tax receipt revenue from the county was slow in coming, the largest payment was received December 4. The expenditure report reflects changes made with the supplemental budget approved last meeting. She and the superintendent will be working on the estimate of membership and revenue report which the state uses for estimating state school fund allocations next year. She expressed concern if Referendum 101 does not pass we could see some revenue reductions yet this year.

5.2 Superintendent – Mr. Gardner gave an update on the Brownsville property. Willamette Neighborhood Housing has merged with another non-profit entity from Springfield and our primary WNH contact, Jim Moorefield, is retiring in 2018. He will try to have more information next meeting where the Board may make a decision on the Brownsville property.

Susan Beaudin, Board Secretary

George Frasier, Board Chair

Date Approved

Meeting minutes approved on January 8, 2018.
Original minutes with signatures on file at the district office.