

1.0 CALL TO ORDER

On October 9, 2017, Chairman Frasier called the meeting to order at approximately 6:30 p.m. in the cafeteria of Central Linn High School.

2.0 ROLL CALL

Members Present – Mark Penrod, David Goracke, Parker Leigh, George Frasier, David Karo, Rebekah Schneider, Eric Gerber.

Others Present – Brian Gardner, Susan Beaudin, David Dowrie, Terry Deacon, Jorden Parrish, Celeste Van Cleave, Amanda O'Brien, Sue Frasier, Jackson Duringer and Family, Kirt Glenn, Casey Carter and Family, Gemma Rowland and Family, Kris Nielsen, Sonny Dawson, Deborah Dawson, Makenna Northern, Joe Ervin, Kathy Smith, Jessica and Johnna Neal, Wendy Cortright, Alichelen Kjosness and others.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments – 4.5 change to Appoint Budget Committee Member; 4.6 Approve Temporary Contract; 4.7 Continue Work on Board Self-Evaluation (renumbered from 4.5)

3.2 Building Administration Reports – Principal O'Brien reported on building activities that included: kindergarten assessments; benchmarking for reading and small group instruction; Friday School and Cobra Club start-up; and, teachers receiving professional development on new math curriculum (Bridges). Ms. O'Brien encouraged Board members to attend the Elementary's Veterans' Assembly and STEM night, both on November 9.

3.3 Student Body Report – Student Body Representative, Makenna Northern, reported on recent homecoming activities and the upcoming Fall Festival.

3.4 Facilities/Maintenance Report – Superintendent Gardner reported on the number of closed work orders to date and a new sump pump that has been ordered for the high school.

3.5 Pioneer Dam Run Track Donation – Joe Ervin, representing the Pioneer Picnic Association, presented a \$2,000 donation for the Central Linn Track Fund. These proceeds came from the annual Pioneer Dam Run held during Pioneer Picnic. The donation is placed in a designated account to be used specifically for a new track.

3.6 Community Track Committee Update – Kirt Glenn representing the Community Track Committee, reported the Committee continues to meet every two weeks and is exploring different large fundraising projects and grants for replacing the track. Mr. Glenn reported the Committee had received one estimate of \$700,000 for a new track.

3.7 Superintendent Awards - Each month, teachers may nominate students for the Superintendent's Awards. The award is given in recognition of outstanding personal accomplishments. Recipients for October were: Casey Carter, first grade; Jackson Duringer, fourth grade; Gemma Rowland, seventh grade; and Jessica Neal, eleventh grade.

4.0 ACTION/BUSINESS

4.1 Approve Minutes of Board Meetings – Board secretary noted error in minutes of the September 23, meeting on page one; word change "apathy" to "empathy". Director Goracke moved to approve regular school board meeting minutes of September 11, 2017, and school board work session of September 23, 2017, as submitted with stated correction. Director Penrod second, motion passed 7-0.

4.2 Request to Approve New York Music Trip – Superintendent Gardner reported 42 students and 15 parents have expressed interest in going on a New York music trip. The Board reviewed the itinerary submitted and the estimated cost of the trip. Director Goracke moved to approve the Music Department's request for a student trip to New York City next spring. Director Leigh second, motion passed 7-0.

4.3 Meet Candidates for OSBA Board of Directors - Terry Deacon and David Dowrie, currently on the LBL Education Service District Board of Directors introduced themselves to the school board and answered questions. They are both on the Oregon School Board Association's election ballot; Mr. Deacon running for OSBA Board Director and Mr. Dowrie, to the OSBA Legislative Policy Committee. The Central Linn School Board will be voting at its regular November meeting on these positions.

- 4.4 Review Budget Committee Vacancies – The Board acknowledged vacancies on the district’s budget committee representing Zones 1, 3,4, 5, and 7. The district has received one application for Zone 4 and we have one person who has expressed interest from Zone 1. This person is currently out of country but will submit his application by the November meeting.
- 4.5 Appoint Budget Committee Member – The Board reviewed Kyle Olson’s application for budget committee. Director Schneider moved to appoint Kyle Olson to the district’s budget committee representing Zone 4. Director Karo second, motion passed 7-0. Budget committee members serve a three-year term.
- 4.6 Approve Temporary Contract – Due to one of our current kindergarten teachers out on extended sick leave, Superintendent recommended the Board hire Katti Baney on a temporary contract to teach kindergarten for the remainder of the school year. Director Goracke moved to approve a temporary teaching contract for Katti Baney as discussed. Director Schneider second, motion passed 7-0.
- 4.7 Continue Work on Board Self-Evaluation –Chairman Frasier stated he would like to continue conversation from the work session surrounding staff appreciation. There was discussion on when and how to acknowledge staff commitment to our students and district. Some suggestions were: recognize staff at fall in-service, article in newspaper, website, certificates, or recognize at school board meeting. The Administration pointed out the classified negotiated agreement includes \$500 seniority bonuses at the employees’ 10, 15, 20, 25 and 30-year anniversary date of hire. Director Schneider will draft a plan and send it through the new school board email system.

Chairman Frasier set a 30-minute window to continue work on the Board self-evaluation. Time would be extended if all members agreed. Principal O’Brien led the self-evaluation discussion.

In reviewing work session notes the Board assessed itself well on Standard 7, Board Operations-Board Member Communications and Standard 8, Board Operations – Board-Staff Relations and, Standard 1, Leadership: Mission, Vision, and Goals and Standard 11, Board Systemic Improvement as needing improvement.

When the Administrators assessed the Board using the same evaluation tool it scored the Board high on Standard 7, (see above) Standard 9, Board Operations – Board-Superintendent Relations and Standard 10, Values, Ethics, and Responsibility for Self. The two areas the Administrators noted coming out lower were Standards 6, Board Operations – Meetings (agenda adjustments and limiting public and staff input time but in a positive way). The second lower assessed standard was #4, Cultural Responsiveness and Educational Equity. This came from a previous discussion about not understanding the culture of the district; that a huge part of our culture is poverty.

The Administration wants Board members to have more information; and encourages them to come in the building to see what is going on. The Board and staff need to understand how poverty impacts education and learning. The question was raised how do we get Board members to come in the building and more often into the school day? Chairman Frasier questioned, are you asking Board members to come in and randomly observe or volunteer? Ms. O’Brien stated, do what you can do if you have the time, or she would be willing to schedule time. If the Board sees what is going on they can communicate it more effectively to the community. Board members thought this time should be spontaneous not a prepared lesson. Superintendent Gardner stated if you want to see a math lesson it’s appropriate to give the teacher a warning. An unannounced walk-through is not okay but there may be some value in watching a math lesson. There are also activities such as Outdoor School to consider. Chairman Frasier requested Cobra Tales be emailed to all Board members.

Ms. O’Brien moved the discussion to Part Two of the Self Evaluation process, setting district goals and monitoring the progress towards achieving them. She requested the Board begin drafting their five goals and suggested reviewing Standards 1 and 11, the standards receiving the lowest score. She requested Board members bring their draft goals to the next Board meeting where they will split into small groups and prioritize the group’s goals and then come to consensus on new goals. Following the development of Board goals, the group will be addressing management goals and a review of school funding.

5.0 UPDATES

- 5.1 **Financial** – Business Manager, Celeste Van Cleve, spoke to changes that have occurred since the current budget was adopted last June. The district is coming out ahead in collecting more in state school funds, additionally we will be receiving \$90,000 in ELL funds as well as \$97,000 in the Measure 98 funds. Conversely, the beginning fund balance is estimated at \$57,000 lower than anticipated; our Title I allocation is coming in \$70,000 less than anticipated and we have essentially lost our forestry funds. Next month we will be bringing a supplemental budget for Board action as Measure 98 money must have its own fund and we should make some adjustments to the budget to make our document more usable.
- 5.2 **Superintendent** – Superintendent Gardner reminded the Board the Administrators will be presenting at the Annual OSBA Conference in Portland November 10 and 11 and encouraged their attendance. He also asked how many would be attending the Annual School Law Conference in Eugene on December 7 and 8. Directors Frasier, Goracke, Leigh and Penrod indicated they would be attending the Eugene Conference.

6.0 ADJOURN

With no further business before the Board, Chairman Frasier adjourned the meeting at approximately 8:30 p.m.

Susan Beaudin, Board Secretary

George Frasier, Chairman

Date Approved

Meeting minutes approved on November 13, 2017.
Original minutes with signatures on file at the district office.