

- 1.0 **CALL TO ORDER/FLAG SALUTE**  
On August 14, 2017, Chairman Penrod called the meeting to order at approximately 6:30 p.m. in the cafeteria of Central Linn High School.
- 2.0 **ROLL CALL**  
Members Present: Parker Leigh, Mark Penrod, David Karo, Eric Gerber, George Frasier  
Members Absent: David Goracke, Rebekah Schneider  
Others Present: Brian Gardner, Susan Beaudin, Eldon Albertson, Brian Tenbusch, Robyn Bailey, Jordan Parrish, Stacey Meneses, Katie Cheney and others.
- 3.0 **ELECTION OF OFFICERS**
  - 3.1 Elect Chairman – Director Penrod nominated Director Frasier to serve as School Board Chair. Director Leigh second the motion and with no further nominations or discussion the motion passed 5-0. Directors Goracke and Schneider absent for the vote.
  - 3.2 Elect Vice-Chair – Chairman Frasier nominated Director Leigh to serve as School Board Vice-Chair. Director Penrod second the motion and with no further nominations or discussion the motion passed 5-0. Directors Goracke and Schneider absent for the vote.
- 4.0 **GOOD OF THE ORDER/COMMUNICATIONS**
  - 4.1 Agenda Adjustments – Remove 4.2 Building Administration Reports; Add to 6.1 Notes from the Board Work Session of August 10, 2017; 6.2 Additions to Staff Acknowledgments
  - 4.2 Building Administration Reports – Removed from the agenda.
  - 4.3 Facilities/Maintenance Report – Superintendent Gardner gave an update on the completed summer roofing projects.
  - 4.4 Sub-Committee Facilities Report - Stacey Meneses, Co-Chair of the Facilities Sub-Committee, reported the Committee had met twice to organize and research how to successfully pass a bond. Their next meeting is scheduled for August 23, at Brownsville City Hall. Notes from the first two meetings were submitted in the Board packet.
- 5.0 **CONSENT AGENDA**

Director Leigh moved to approve the Consent Agenda (5.1-5.10) as submitted. Director Penrod second, no discussion, motion passed 5-0. Directors Goracke and Schneider absent for the vote.

  - 5.1 Approve Brian Gardner as District Clerk.
  - 5.2 Approve Celeste Van Cleave as Deputy Clerk.
  - 5.3 Approve Brian Gardner as Custodian of Funds and Authorize Facsimile Signature of District Clerk.
  - 5.4 Delegate Brian Gardner Authorization to Sign for Federal Programs for the District.
  - 5.5 Approve Brian Gardner as the District Budget Officer.
  - 5.6 Approve The Times, Eugene Register Guard or the Albany Democrat Herald for District Legal Notices and Publications.
  - 5.7 Approve the Firm of Garrett, Hemann, Robertson, Jennings, Comstock & Trethway, P.C. as District Legal Counsel.
  - 5.8 Approve Key Bank and the Local Government Investment Pool, as Depositories for School District Funds.
  - 5.9 Approve Pauly, Rogers & Co. as Official 2017-18 Auditors for the District.
  - 5.10 Determine that Roberts Rules of Order will be used to Conduct Board Meetings, Except Where Other Group Processes may be Initiated by the Superintendent or Chair.

6.0 ACTION/BUSINESS

- 6.1 Approve Minutes of the June Budget Hearing & Regular Board Meeting – Director Penrod moved to approve minutes of the June Budget Hearing and Regular June Board meeting of June 12, 2017, as submitted. Director Gerber second, motion passed 5-0. Director Leigh moved to approve the Board Work Session minutes of August 10, 2017, as submitted. Director Gerber second, motion passed 4-0. Director Penrod abstained due to his absence at the work session. Directors Goracke and Schneider absent for both votes.
- 6.2 Acknowledge Staff Changes – The Board acknowledged the resignation of Lyn Kawai, Education Assistant, and Josh Hendrickson as Varsity Baseball Coach; and, the hire of Casey VandenBos as Varsity BBX Coach; Mark Watt as JV BBX Coach; Mike Larsen, JH Volleyball Coach; Dennis Archer as JH Wrestling Coach; Jim North and Alex Lathrom as Facility Technicians and Miranda Leatherman, Education Assistant.
- 6.3 Approve Day, Time, and Location of Board Meetings – Director Leigh moved to approve the schedule of regular school board meetings for the coming year as presented. Director Penrod second, motion passed 5-0. Directors Goracke and Schneider absent for the vote. Regular meetings will be held the second Monday of the month (except July) alternating every other month between schools as the location for the meetings.
- 6.4 Set Date/Time for High School Graduation – Director Penrod moved to set 2018 High School Graduation as Saturday, June 9, 2018, at 1:00 p.m. Director Leigh second, motion passed 5-0. Directors Goracke and Schneider absent for the vote.
- 6.5 Appoint District Labor Negotiation Team – It was the consensus of the Board to appoint Mark Penrod, Parker Leigh, and David Karo as the Board’s Labor Negotiation Team. Director Penrod made full disclosure that his wife was an employee of the district.
- 6.6 Discuss/Declare Intent to Pursue Construction Bond – Chairman Frasier recapped the recent Board work session where there was consensus to pursue a bond this November. Additional work session discussion centered around one or two school sites and were we doing what was best for students and the community or for special interest groups. There was consensus for one site at the current high school and keep the elementary site in Halsey as an active and well-maintained site.
- Superintendent Gardner shared his meeting with Ken Volante, the Facilities Sub-Committee’s potential campaign manager. Mr. Volante is in favor of a November ballot; an advantage, as few other districts were going out for a bond in November. Mr. Volante brings campaign experience with many new ideas for a successful campaign.
- There was a lengthy discussion among Board members regarding the November timeline. Some felt it was vital to go in November due to our facilities issues and increasing construction costs. Discussed a volunteer bond committee working a 60-day campaign for November vs. losing momentum if we wait until the May Election. Concern was expressed over the value of what the architect could produce and the short time for coordinating with Brownsville or Halsey City Administrators for a November ballot. However, it was stated should it fail in November we have all that information to roll over to the next election and it would place us further ahead next time. We need to show the community and people working on the campaign that we are serious.
- Some patrons felt voters would not vote for closing the school in Halsey proper and the bond would fail. Board members were quick to say we are not closing a school but would be repurposing a building. It is important to send the right message in that we are not closing a school and we will have a plan for what would happen to the Halsey building.
- Director Penrod made the motion to pursue a construction bond for a new K-12 building on one site for the Central Linn School District in the November General Election with the repurposing of the Halsey site. Director Leigh second, motion passed 5-0. Directors Goracke and Schneider were absent for the vote.
- 6.7 Set Date for Special Board Meeting to Adopt Bond Resolution - Director Leigh moved to hold a Special School Board meeting on Monday, August 28, 6:30 p.m. at the high school. Director Karo second and with no further discussion, motion passed 5-0. Directors Goracke and Schneider absent for the vote.

- 6.8 **Accept RFP Scoring Committee Recommendation** – Superintendent Gardner reported on July 18, a committee consisting of Celeste Van Cleave, Mark Penrod, Brian Tenbusch, Stacey Meneses, Danee Kallai and himself, scored the one proposal received for architecture and engineering services submitted by Gray and Gray Architecture. It was the Committee’s recommendation to accept the proposal as submitted. Director Penrod moved to accept the RFP from Gray and Gray Architecture and directed staff to proceed to negotiate a contract for services. Director Karo second and with no further discussion, motion passed 5-0. Directors Goracke and Schneiter were absent for the vote.
- 6.9 **Set Date for Board Retreat** – Superintendent Gardner discussed how the Administrative Team would like to hold a retreat with all Board members and suggested meeting on a Saturday, September 16, or September 23, from 9:00 a.m. – 2:00 p.m. Topics discussed would be communication of district’s vision; Board evaluation tool; and discuss the positive things happening in the district. Those Board members present suggested meeting on September 16; however, if Directors Goracke or Schneiter could not meet on that date the Board would meet on September 23. Board secretary will contact Directors Goracke and Schneiter and notify the full Board of the correct meeting date.
- 6.10 **Set Date for OSBA School Board Training** – There was Board consensus to attend an OSBA School Board Training session on October 23, from 6:00 – 9:00 p.m. at the high school.
- 6.11 **Board Policies – First Reading** – The Board reviewed as first reading the following policies: EEAA, District Nutrition and Food Services; GBMA, Whistleblower; IGDF, Student Fund-Raising Activities; ING, Animals in District Facilities; JECBD, Homeless Students; JED, Student Absences & Excuses; JFC, Student Conduct; JG, Student Discipline; LGA, Compliance with Standards. Questions should be emailed to Superintendent Gardner or Board Secretary.
- 7.0 **UPDATES**
- 7.1 **Superintendent** – Mr. Gardner stated the focus this year will be relationship and relevance and how it relates with everything we do as a staff and our district’s vision moving forward.
- 8.0 **ADJOURN**  
With no further business before the Board, Chairman Frasier adjourned the meeting at approximately 8:00 p.m.

\_\_\_\_\_  
Susan Beaudin, Board Secretary

\_\_\_\_\_  
George Frasier, Board Chairman

\_\_\_\_\_  
Date Approved

Meeting minutes approved September 11, 2017  
Original minutes with signatures on file at the district office.