

1.0 CALL TO ORDER

On November 14 2016, Chairman Penrod called the meeting to order at approximately 6:30 p.m. in the library of the Central Linn Elementary School.

2.0 ROLL CALL

Members Present: Chris Wyne, George Frasier, Mark Penrod, Parker Leigh, David Goracke, Eric Gerber, Zone 6 Vacant.

Employees Present: Brian Gardner, Susan Beaudin, Celeste Van Cleave, Joni Wixom, Karen Short, Jon Zwemke, Amanda O'Brien, Jamie Derrickson, Katie and Rod Baney, Doug Block, Katharine Smith, Debbie Davis, Danee Kallai.

Others: Patty Linn, Brian Derrickson, Lillian Derrickson, Dillon Derrickson, Jessi Bane, Debi Wyne, Kim Clayton, Willie and Molly Tenbusch, Mark Rowland, Rebekah Schneider, Katie Cheney, Eldon Albertson, Dalton Tenbusch and others.

3.0 GOOD OF THE ORDER/COMMUNICATIONS

3.1 Agenda Adjustments - None

3.2 Building Reports – Principal Zwemke reported on several activities that have taken place in the past month at the high school: Blue Notes performed at the OSBA Convention in Portland and received a standing ovation; outstanding Arts Night Out; Aubrey Ashcraft and Ethan Whitted nominated for Linn County Jr. Citizens; football team's season ended in the first round at State; and the volleyball team came out fourth in State. Principal O'Brien reported on October activities at the elementary: Halloween parade with costumes; continuing partnership with SMART program; Cobra K-3 (jog-a-thon) earned approximately \$3,600; STEM Night was a huge success; held assembly in honor of our Veterans; and the staff has formed Cobra Club where all students attend and build relationships using different thematic topics once a month.

3.3 Student Body Report – Ms. Androy submitted a written report on behalf of the student body representative.

3.4 Facilities/Maintenance Report - Superintendent Gardner reported the elementary school had closed for the week of October 24th, due to visible mold. Air quality samplings were collected throughout the building and visible mold remediated. He thanked Kirk and Joni Wixom for all their work in putting the school back together after the air testing. The elementary roof continues to leak in some areas and the district has been told the roof can no longer be patched. Mr. Gardner stated no matter what future facility decisions are made the elementary roof needs to be addressed this summer. The Board requested the old elementary roof bid and the recent air testing results be brought to the next Board work session. Mr. Gardner commented the district may try tarping the attic to prevent roof leaking in classrooms. We may have to move some people around due to leaks we can't stop.

Last week, Mr. Gardner met with representatives from Samaritan Health Services and toured the Brownsville building and Central Linn Elementary School. Samaritan continues to show interest and has recently reached out to Willamette Neighborhood Housing to form a possible partnership, i.e. putting in some health care facilities along with some senior housing. Shout out to Dennis Archer for finding the manual to the high school boiler controls and fixing the controls. This was after three repairmen tried unsuccessfully to fix them.

3.4.1 Seeking Community Input – Superintendent Gardner informed the Board the turnout for the focus group meetings held last month was minimal. Of the thirty people invited for each precinct, (based on precinct demographics) the largest group responding was seven. A survey was completed by those in attendance and discussion that took place was good; however, as the turnout was so small the district then mailed the same survey out to every voter that voted in the last election. Those survey results will be compiled and ready for the work session Monday night.

3.5 Pioneer Dam Donation – Debi Wyne, President of the Pioneer Picnic Association presented a \$2,000 donation to the district's Track Fund.

3.6 Superintendent Award – Each month, teachers may nominate students for the Superintendent's Awards. The award is given in recognition of outstanding personal accomplishments. Recipients for November were: Lilly Derrickson, kindergarten; Jessi Baney, sixth grade; Hannah Glaser, eighth grade; and Dalton Tenbusch, tenth grade.

Meeting recessed at approximately 7:17 p.m. for photos and reconvened at approximately 7:23 p.m.

4.0 ACTION/BUSINESS

4.1 School Board Interviews for Zone 6 – The district received applications from Mark Rowland and Rebekah Schneiter for the vacant Zone 6 Board position. The Board held a simultaneous interview using prepared questions, asking each candidate the same questions. The interview was conducted in open session.

4.2 Appoint New Board Member – Board members discussed the different qualifications of each candidate and acknowledged that either candidate would make a great board member. Director Frasier moved to appoint Rebekah Schneiter to the vacant Zone 6 school board position for the remainder of the term, June 30, 2016. Director Leigh second, motion passed 6-0. Ms. Schneiter took the Oath of Office and was seated on the Board.

4.3 Approve minutes of the October Regular Board Meeting – Director Wyne moved to approve the meeting minutes of October 10, 2016, as submitted. Director Penrod second, motion passed 6-0. Director Goracke abstained due to his absence at the October meeting.

- 4.4 **Acknowledge Staff Changes** – The Board acknowledged the rehire of Mike Campbell as assistant GBX Coach and the resignations of education assistants Tasha Ueltzen and Liza Harris.
- 4.5 **Acknowledge Staff Salary Placements** – The Board reviewed salary placements for all staff including coaches and extra duty assignments. This annual review is by request of the district's auditors.
- 4.6 **Adopt Revised Policy DJCA and Review AR** - Superintendent Gardner reviewed again the policy for Personal Service Contracts which outlines the limit that can be approved without Board approval. The revision increases the amount from \$150,000 to \$250,000 for personal services contracts requiring prior Board approval. The change is in keeping with current state guidelines. The administrative rule was reviewed so the Board could see the rules the district follows in implementing the policy. Director Frasier moved to adopt revised Board Policy DJCA, Personal Service Contracts, as submitted. Director Goracke second, motion passed 7-0.
- 4.7 **Adopt OSBA Resolution 2017-18** – Director Wyne moved to adopt OSBA Resolution 2017-18 as recommended by OSBA's Legislative Policy Committee. Director Goracke second, motion passed 7-0.

5.0 **REPORTS**

Financial – Celeste Van Cleave reported the district was through the lean cash period as we have started receiving tax payments. She and the Superintendent will soon begin working on the 2017-18 Estimate due to the Oregon Department of Education mid-December. Ms. Van Cleave stated there will be the need for a supplemental budget at the next meeting to add an additional special revenue fund.

Superintendent – Superintendent Gardner reported he had contacted a separate architect firm to conduct an overall assessment evaluation of the elementary school. This will cost the district approximately \$4,000. The work session agenda will focus on what the community will or will not support and what we need to be communicating.


Regarding the elementary closure, there has been some conversation about makeup days. We will wait to see what kind of winter we have as we have a couple of days set aside for inclement weather on the school calendar. We are still above the required number of instructional minutes at the elementary. If we have room on the calendar this spring, we will make the time up.

6.0 **ADJOURN**

With no further business before the Board, Chairman Penrod adjourned the meeting at approximately 8:33 p.m.



Susan Beaudin, Board Secretary



C. Mark Penrod, Chairman

12-12-16
Date Approved