

## Minutes

### Central Linn Elementary Site Council

September 29, 2015

1.0 Meeting call to order by Amanda O'Brien at 3:30pm in the Ms. O'Brien's Office.

2.0 Roll Call:

2.1 Members Present: Amanda O'Brien, Leisa Keyser, Rachel McKee, Ali Trueblood, Robyn Bailey, and Jennifer Fogerty-Gibson.

2.2 Members Absent: none

2.3 Guests Present: None

3.0 New Business

3.1 Overview of the purpose of Site/Leadership council presented by Amanda O'Brien.

3.2 Position were assigned: Co-Chairs Amanda O'Brien & Robyn Bailey, Minute Taker Leisa Keyser, Time Keeper Ali Trueblood.

3.3 Handouts given on Focus school Report. Discussion of Focus School Report, the 3 priorities: 1<sup>st</sup> priority – ELA Common Formative Assessments. Rachel McKee and Ali Trueblood to work on develop tasks that would meet the goals for Common Formative Assessments. 2<sup>nd</sup> priority – Math- Common Formative Assessments, discussion on what tasks would meet the goals. 3<sup>rd</sup> priority – PBIS goals. Jennifer Fogerty-Gibson will work on developing tasks to meet goal. Emails to follow up in a week or so in regarding input for suggestions for tasks to meet all of the goals.

3.4 Professional development funds discussion. There is \$1000 in the fund. The funds are only for certified professional development. Leisa Keyser will send an email regarding application and availability of PD funds to staff.

3.5 Need parent members. Names mentioned last year were Stacey Menses, Libby Tenbusch and Amy Offutt.

4.0 Proposed Agenda Items

4.1 Discuss plan for professional development in ELA and Math on Fridays.

4.2 Adopt minutes for May26, 2015 and Sept 29, 2015.

5.0 Adjournment at 4:13pm

6.0 Next Meeting

6.1 Date: Oct. 27<sup>th</sup>, 2015

6.2 Time: 3:30pm

Respectfully submitted

Leisa Keyser