

#### 1.0 CALL TO ORDER

On May 17, 2021, Board Chair, Jennifer Duringer, called the first budget committee meeting to order at approximately 6:34 p.m.

#### 2.0 ROLL CALL

Members Present: Jennifer Duringer, Tony Isom, Randy Smith, Jeanne Whitted, Parker Leigh, Rebekah Schneiter, Brian Tenbusch, David Karo, Willie Tenbusch, Kylie Bockstruck, Stacey Winter and George Price

Absent: Kyle Olson

Employees Present: Brian Gardner, Superintendent; Candace Pelt, Assistant Superintendent; Celeste Van Cleave, Business Manager; Dena Crowell, Board Secretary

Other: None

#### 3.0 INTRODUCTION OF BUDGET COMMITTEE MEMBERS

Committee members introduced themselves

#### 4.0 ELECTION OF BUDGET OFFICERS

David Karo nominated Jennifer Duringer as budget committee chair and Rebekah Schneiter as vice-chair, Brian Tenbusch second the motion. Motion passed 11-0. Budget committee member, Willie Tenbusch, was not present at budget committee nomination time and Kyle Olson was absent.

#### 5.0 ESTABLISH COMMITTEE PROCEDURES

Brian Tenbusch made a motion to approve 5.1, Roberts Rule of Order; 5.2, Review the Adopted Calendar and 5.3, Ground Rules. Rebekah Schneiter second the motion. Motion passed 12-0.

#### 6.0 REVIEW COMMITTEE RESPONSIBILITIES

Superintendent Gardner explained that two budget meetings, though scheduled, may not be necessary. If business is able to be completed today, a second meeting would not be necessary. The budget committee primarily has two responsibilities. The first responsibility is to help community public relations when questions are raised around the budget and the other responsibility is to set the local tax rate and approve appropriation authority at the function level. The district cannot spend more than what is appropriated at the function level.

#### 7.0 BUDGET MESSAGE

Superintendent Gardner read the message as submitted and as attached to these minutes.

#### 8.0 REVIEW HIGHLIGHTS

Celeste Van Cleave reviewed with the committee the 2021-2022 Budget Highlights.

#### STATE FUNDING

Central Linn is estimating the 21/22 State School Fund to be \$3,882,741 reflecting a decrease of \$78,060 over the 20/21 allocation. High School Success is now fully funded by the state and Central Linn is expected to receive \$208,949 in High School Success funds and the Student Investment Account is expected to provide funding at \$549,000. During summer 2021, the State Summer Program grants will pay for the high school credit recovery and K-8 enrichment activities.

### GENERAL FUND REVENUE

Beginning fund balance is calculated on the previous year-to-date transactions, expenses and estimated revenue and expenditures to June 30, 2021. Beginning fund balance takes into account slightly less spending on other objects during COVID pandemic and utilization of federal ESSER funds. Taxes are calculated on a 3% compounded basis using the same figures as submitted to ODE in December for Estimate of Membership and Revenue.

### FEDERAL FUNDING

Central Linn is expecting two additional allocations of Elementary and Secondary School Emergency Relief (ESSER) over the course of the next three years. ESSER II allocation of \$715,205 is to be spent by September 30, 2023; split between 20/21 and 21/22 will equate to \$300,000 and \$451, 205, respectively. ESSER III allocation of \$1,687,100 is to be spent by September 30, 2024. Central Linn's intention is to split the allocation over the next three years to create a reserve in general fund to compensate for an anticipated state school fund shortage.

### FUNDING OUTLOOK LONG-TERM

Central Linn anticipates that as long as ESSER, HSS and SIA funds are available the Oregon legislature will continue to fund the State School Fund at a level that does not cover rollup costs with the expectation that districts will use ESSER dollars to offset the shortage. The anticipated shortfall in State School Fund in future biennium's has prompted the addition of an Unappropriated Ending Fund Balance in general fund to build reserves for future years. There is also a \$254,820 contingency built into the 21/22 general fund should student enrollment not return to pre-pandemic levels.

### LIABILITY INSURANCE

PACE is recommending a 15% increase over the 20/21 actual rates.

### LABOR ASSUMPTIONS

Both union contracts end June 30, 2021. Negotiations currently are underway with both union groups.

### BUDGET ADDITIONS AND CHANGES

Staff additions/changes out of general fund is the addition of a 1.0 FTE classroom teacher and a 0.5 FTE Special Education Teacher; return of leave of absence teacher and the part-time EA retiree replaced by a full-time EA position. ESSER II to fund the addition of one day to the CLES Reading Consultant; addition of 1.0 FTE Distance Learning Teacher at both the high school and elementary school; addition of a technology assistant; Vo-ag building HVAC replacement and CLES gym HVAC replacement. ESSER III to fund the adding of a 1.0 FTE CLES fourth grade teacher; addition of three EAs; 1.0 FTE CLHS Science and Math Teacher; 1.0 FTE CTE Teacher and 1.0 FTE maintenance personnel. ESSER III also to fund nursing services, Speech Pathologist, 0.51 FTE Special Services Director, PBIS position and Dean of Students. CLSD received the Seismic Rehabilitation Grant for CLHS dome work, with an anticipated construction start date for the summer 2022 and is reflected in capital funds.

## 9.0 COMMITTEE DISCUSSION

Brian Tenbusch inquired about the current state of our busses. Celeste reported that we are currently working with Eugene School District 4J to acquire two 2008 full size busses (one equipped with a lift) that meet the new clean fuel requirements. Replaced older busses are either surpluses or sold. Art and CTE is being explored as an options, student forecasting will be utilized to demonstrate need. Summer Grants require a 25% local matching contribution which is budgeted in ESSER funds.

10.0 INPUT FROM THE AUDIENCE

No input

11.0 APPROVE BUDGET OR SET TOPICS FOR SECOND MEETING

Brian Tenbusch made a motion that the proposed Central Linn School District budget in the aggregate amount of \$14,253,954 be approved, and that the permanent tax rate of \$4.6179 per \$1,000 of assessed value be assessed in support of the General Fund. This permanent tax rate is expected to raise \$3,411,674 (estimated tax levy for the General Fund). Stacey Winters second the motion. Tony Isom paused the vote and asked if the committee will wait to approve the budget until the second budget committee meeting, which is scheduled for May 24<sup>th</sup>, to continue the ability to review the budget. Superintendent Gardner announced that since a motion was already made, the committee would need to vote the existing motion down to continue the discussion to hold a second meeting. The committee proceeded to vote. Motion passed 10-2. Tony Isom and George Price opposed.

12.0 ADJOURN

With no further business before the Committee the meeting was adjourned at approximately 8:25 p.m.

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Dena Crowell, Board Secretary

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Jennifer Duringer, Budget Chair

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Date Approved

**Budget meeting minutes approved on June 14, 2021.  
Original minutes with signatures on file at the District Office.**