

Central Linn School District

Non-Release of Student Directory Information

WITHHOLD DIRECTORY INFORMATION

This form should be submitted annually to your student's school office (one per child) on or before October 1 of the current school year.

Directory Information includes the following:

- Name
- Addresses – personal residence & school assigned emails
- Telephone listings
- Date & place of birth
- Most recent/previous school attended
- Dates of attendance
- Enrollment status
- Major field of study
- Photographs
- Recognition, diplomas & awards received
- Participation in officially recognized activities & sports
- Weight & height of members of athletic teams

Please consider carefully the consequences of any decision to withhold Directory Information. Should you decide to inform the district to withhold Directory Information, any request for such information from non-district persons or organizations will be refused for the current school year.

For example, the district would be unable to release information for:

- Student directories
- Student annuals/yearbooks
- Booster clubs & many other school related organizations/activities
- School program/sports event programs
- School/media press releases
- Social media, i.e. Facebook
- Graduation announcement/supplies companies

I want Directory Information to be withheld for the current school year.

Please Print:

Student's Name _____ Grade _____

Parent/Guardian Signature _____ Date _____

CANCEL WITHHOLD OF DIRECTORY INFORMATION

I no longer wish to prevent the disclosure of my student's Directory Information for this school year and release the district from any responsibility to withhold open Directory Information from the date this form is received in the school office.

I cancel my withhold request and now authorize my student's Directory Information to be *released*.

Please Print:

Student's Name _____ Grade _____

Parent/Guardian Signature _____ Date _____