

Public Complaints

Parents of students who attend school in the district or persons who reside in the district, staff and students are encouraged to make their complaints known to the district and to give the district an opportunity to review those concerns and respond to them. Complaints about instructional or learning materials, staff members, discipline, alleged violation of Division 22 Standards, restraint and/or seclusion or retaliation against a student who in good faith reported information that the student believes is evidence of a violation of state or federal law, rule or regulation, should approach the principal and, if possible, resolve the complaint at this level.

The complainant must follow the complaint procedure as outlined in administrative regulation KL-AR – Public Complaint Procedure.

Complaints about Board policy or administrative regulations should be referred directly to the superintendent.

Complaints against the principal should be filed with the superintendent. (See KL-AR – Public Complaint Procedure)

Complaints against the superintendent should be referred to the Board Chair on behalf of the Board. (See KL-AR – Public Complaint Procedure)

Complaints against the Board as whole or against an individual Board member should be referred to the Board Chair on behalf of the Board. (See KL-AR – Public Complaint Procedure)

Complaints against the Board Chair should be made directly to the Board Vice Chair on behalf of the Board. (See KL-AR – Public Complaint Procedure)

Complaints regarding the selection of instructional or library materials should follow Board policy KLB and KLB-AR.

When a complaint is made directly to the Board or to an individual Board member, it will generally be referred to the superintendent for evaluation and possible investigation. A Board member shall not attempt to consider such complaints in any official capacity acting as an individual Board member.

If a complaint is not resolved in any step of the complaint process, the complainant may request that it be moved on to the next step in accordance with the established procedure (See KL-AR – Public Complaint Procedure).

The superintendent shall develop administrative regulations designed to encourage the timely resolution of public complaints while providing a system of review which will allow both the complainant and other affected parties an opportunity to be heard. (See KL-AR – Public Complaint Procedure)

If a complainant, who is a parent or guardian of a student who attends school in the district, a student or a person who resides in the district, alleges a violation of Oregon Administrative Rules, Chapter 581, Division 22 (Division 22 Standards), Oregon Revised Statute (ORS) 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint and Seclusion), or ORS. 659.852 (Retaliation) and the complaint is not resolved through the complaint process, the complainant may appeal¹ the district's final decision to the Deputy Superintendent of Public Instruction under OAR 581-002-0001 – 581-002-0023

END OF POLICY

Legal Reference(s):

[ORS 192.660](#)

[ORS 332.107](#)

[ORS 581-002-0001 – 002-0005](#)

[OAR 581-022-1940](#)

[OAR 581-022-1941](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

¹ An appeal must meet the criteria found in OAR 581-002-0005(1)(a).