

Central Linn School District 552-C

Code: FL
Adopted: 8/14/89
Revised: 4/14/05, 10/10/11

Use of School Facilities

The Board intends to make the school buildings and other facilities of the district available to public use in a manner that does not conflict with their use for the educational program of the district, and which is otherwise fiscally possible.

The Board will periodically establish a fee schedule for the use of district facilities and materials. Fees may be reduced or waived at the discretion of Administration. Superintendent has the flexibility to enter into partnership agreements with community organizations.

The superintendent is directed to establish regulations to govern the use of school facilities, property and materials.

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 332.155

OAR 437-001-0760

OAR 437-002-0020 to -0075

OAR 581-022-1530 Toxic Substances Control Act, 15 U.S.C. Sections 2601-2629, as amended by the Asbestos Hazard Emergency Response Act of 1986, 15 U.S.C. Sections 2641-2656.

CENTRAL LINN SCHOOL DISTRICT COMMUNITY APPLICATION FOR FACILITY USE

Date of Application

Name of Organization

Responsible Person

Building Site Requested

Address

Room/Location

Contact Phone Number

Date Requested

Other Information

****The District is requiring the renter provide proof of liability insurance to be retained on file.****

Custodial Coverage - A school custodian may be hired, if requested or at the district's discretion, and will be paid by the renter. The custodian will unlock the building and secure it after the event, provide cleaning apparatus and in general protect school property. Additional custodial coverage and fees may be adjusted according to any heavy use requests.

I have read and understand the attached regulations and fee schedule for using the Central Linn School Facilities.

Signature of Person Responsible

Signature of District Representative

Date

Date

OFFICE USE ONLY

Key Check-Out

Key Check-In

Insurance Provided

Scheduled on Calendar

Rental Fee Paid

Deposit Paid

Deposit Returned

Building Cost: _____

Custodial Time: _____

CENTRAL LINN SCHOOL DISTRICT
LIABILITY WAIVER AND AGREEMENT

The undersigned(s) agrees as follows:

1. I am at least 18 years of age/ or my parent (guardian) has legal capacity to understand and sign and be bound by this waiver of liability.

2. I understand the potential risks for Central Linn School District associated with holding _____ (name of activity).

3. I understand and hold harmless from all liability and/or personal injury claims associated with these activities: Central Linn School District, its Board, Officers, employees and agents of the District from liability for any personal injury, death, or property damage that arises out of the activities during these activities even if such injury, death, or property damage is the result of Central Linn School District's negligence.

4. I also agree to waive any and all claims against the Central Linn School District directly or indirectly arising out of or in connection with these activities taking place on the District property.

This Liability Waiver and Agreement applies to activities to be held:

Date(s) _____ Times _____

Building Location: _____

Signature: _____ Date: _____

Print Name: _____

Signature: _____ Date: _____

Print Name: _____

Forward Original Signed Waiver to Superintendent's Office

**Central Linn School District
Facilities Use Insurance Certificate Request Form**

Requested By: _____ Date: _____

Insured Name: _____

Please issue a certificate of liability insurance, minimum limit \$200,00 to:

Central Linn School District

Attn: Dena Crowell

PO Box 200

Halsey OR 97348

For questions, please contact: Celeste Van Cleave at 541-369-2813 ext. 3223

Fax form to: Dena Crowell at 541-369-3439

Description of event/reason for issue: _____

Event Information:

Number of Days: _____

Times of Event: _____

Dates of Event: _____

Location of Event: _____

This form must be returned with Certificate of Liability of Insurance to the School District.