

# **CENTRAL LINN SCHOOL DISTRICT**

## **NOTICE OF VACANCY ELEMENTARY LIBRARY TECHNICIAN**

March 2023

Central Linn is accepting applications for an Elementary Library Technician to serve kindergarten through sixth grade students beginning the 2023-24 school year. The district is seeking a viable candidate who will be a school leader who collaborates with administration and building staff to support district initiatives. The library technician will integrate information and digital literacies and emerging innovative technologies to shape learning and instruction. The library technician will lead the school community in becoming critical thinkers, enthusiastic readers, skillful researchers, and ethical users of information through the development and administration of a strong school library program.

### **Qualifications and Responsibilities:**

- Ability to work positively with students, colleagues, and volunteers in carrying out school and district objectives.
- Promote and maintain a school-wide culture of reading and literature appreciation.
- Design and facilitate meaningful on-site or virtual experiences to promote a love of reading and lifelong learning, such as OBOB, ORCA, author visits, library fairs, book clubs and more.
- Demonstrated knowledge of library practices, terminology and procedures.
- Ability to use grammatically correct oral and written language.
- Ability to use computer software and applications and operation of a variety of audio/visual equipment.
- General understanding of children's literature and skill in determining readability.
- Focuses on solving conflict; maintaining confidentiality; listening to others without interrupting; keeping emotions under control; remaining open to others' ideas and contributing to building a positive team spirit.
- Ability to exercise good judgment and work in an environment of constant interruptions.
- Work with building administrator in developing a library budget aligned to library, school, and district goals and objectives.
- Criminal history clearance, proof of first-aid and COVID vaccination card or COVID Exemption on file.
- Must meet physical requirements.
- Other duties as assigned.

**Schedule and Salary:** Up to 7.25 hours a day, four days a week, on a ten month work calendar. Hourly wage will be \$13.82 to \$16.83, depending upon experience.

### **Application Process**

All applicants must send a letter of application, resume, and completed classified application form to: Superintendent Candace Pelt, PO Box 200, Halsey, Oregon 97348. Application forms may be obtained at this address, the District's website or by calling 541-657-8192. Open until filled.

If you have a disability and need this publication in an alternate format, please contact Dena Crowell at 541-657-8192. Central Linn School District is an equal opportunity educator and employer. Oregon Fingerprinting law is present district policy. Speech/hearing impaired applicants may contact the District for assistance through the Oregon Telecommunications Relay Service by dialing 1-800-735-9200. Website: <http://www.centrallinn.k12.or.us>